

REGULAR COUNCIL MEETING
Tuesday, September 14, 2021, 7:00pm

This is a Hybrid Meeting (In-person and Virtual)
Council Chambers City Hall

Join Zoom Meeting

<https://zoom.us/j/95158084622?pwd=dWdScjg0d3M2YjZFOTdBMkJUNnhVOT09>

Meeting ID: 951 5808 4622

Passcode: 887370

One tap mobile

929-205-6099

Page No.	Agenda
	1. Call to Order – 7:00 pm
	2. Adjustments to the Agenda
	3. Consent Agenda
6	A. Approval of Minutes of the Regular City Council Meeting September 7, 2021
10	B. Approval of City Warrants from Week of Wednesday, September 15, 2021
9	C. Clerk’s Office Licenses and Permits
17	D. Authorize Execution of Berlin St. Railroad Crossing Safety Improvements F&M Agreement FM0410
	E. Appoint City Manager as Voting Delegate to VLCT Annual Meetings
	4. City Clerk & Treasurer Report
	5. Liquor Control Board
	6. City Manager’s Report
	7. Visitors and Communications
	8. Old Business:
	A. Reminders re: Friends of Winooski River Clean-up and Bulk Waste Removal Events (Manager)
	9. New Business
29	A. Appointment to Homelessness Task Force
	i. Rosemary Averill
30	B. Warned for 7:30pm: Turning Point Center VCDP Application for 18 S. Main Street (Chip Castle Robert Purvis, Turning Point Center)
	C. Warned for 7:45pm: Hearing re: NMPS Finding of No Significant Impact (Naomi Johnson)
32	D. Department Head Priorities Review and FY23 Budget Preview (DPW Director)
34	E. Presentation of FY22 Capital Equipment Plan (Finance Director)
49	F. Cemetery Investment Policy (Clerk/Finance Director)
	G. ARPA Overview and Spending Priorities Process Presentation (Manager)
	H. Discussion of Organizing/Implementing a Strategic Planning Process (Manager)
	10. Round Table
	11. Executive Session – As Needed
	12. Adjourn

Steven E. Mackenzie, P.E., City Manager

*The portion of this meeting starting at 7:00 pm will be taped for re-broadcast on Channel 192 CVTV
and will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon
CVTV Link for meetings online – cvtv723.org/*

OTHER MEETINGS AND EVENTS

Check the City Website for Meeting Warnings, Agendas, Meeting Location and Log-in Instructions.

Monday, September 13

Police Advisory Committee, 6pm, Hybrid (ZOOM and the Public Safety Building)

Tuesday, September 14

Civic Center Committee, 8am, In-Person only in Council Chambers

Wednesday, September 15

Transportation Advisory Committee, 6:30pm, Hybrid (ZOOM and Council Chambers)

Thursday, September 16

ADA Committee, 10am, Hybrid (ZOOM and Council Chambers)

Cow Pasture Committee, 5:30pm, Hybrid (ZOOM and Council Chambers)

Ground Rules for Interaction with Each Other, Staff, and the General Public

- Rules may be reviewed periodically
- Practice Mutual Respect
 - Assume Good Intent and Explain Impact
 - Ask Clarifying Questions
 - If off course, interrupt and redirect
- Think, then A.C.T.
 - Alternatives – Identify All Choices
 - Consequences – Project Outcomes
 - Tell Your Story – Prepare Your Defense
- Ethics checks
 - Is it legal?
 - Is it in scope (Charter, Ordinance, Policy)?
 - Is it balanced?
- “ELMO” – Enough, Let’s Move On
 - Honor Time Limits
 - Be attentive, not repetitive
- Be open minded to different solutions or ideas
 - Remarks must be relevant and appropriate to the discussion; stay on subject.
 - Don’t leave with “silent disagreement”
 - Decisions agreed on by consensus when possible, majority when necessary
 - All decisions of Council are final
- No blame
 - Articulate Expectations of each other
 - We all deeply care about the City in our own way
 - Debate issues, not personalities
- Electronics
 - No texting/email/or videogames during the meeting



City of Barre, Vermont

"Granite Center of the World"

Steven E. Mackenzie, P.E.
City Manager

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Barre, VT 05641
Telephone (802) 476-0240
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manager@barrecity.org

MEMO

TO: City Council
FR: The Manager
DATE: 09/10/21
SUBJECT: Packet Memo re: 09/14/21 Council Agenda Items

Councilors:

The following notes apply to packet support materials for the Subject Council Agenda:

Special/Executive Session: None

Adjustments to the Agenda:

3.E Delete: Appointment of VLCT Voting Delegate:

This was approved at the 9/7 meeting. Inadvertent carry-over.

Consent Agenda: None

Old Business: None

New Business:

9.C: Hearing re: NMPS Finding of No Significant Impact:

No Action Memo or support materials provided or required. No formal action required beyond holding and documenting the hearing. This should be a brief, perfunctory hearing (to meet the funding requirements) led by our engineering consultant to obtain public comment, if any, regarding the ANR CWSRF Step II Design Application previously approved by Council.

9.D Department Head Priorities Review and FY23 Budget Preview (DPW Director)

No Action Memo or support materials provided or required. This is an informational and/or discussion item to review Departmental Priorities previously forwarded to Council

and to address any questions you may have. This is also the first of the individual Department Draft Budget Reviews over the next few Council meetings to obtain any Council feedback on Draft Department budgets as we work toward presenting the FY23 General Fund Proposal on or before November 23rd. This process is similar, if not identical, to the budget development process used last year.

9.G ARPA Overview and Spending Priorities Process Presentation

No Action Memo or support materials provided or required. No formal action required of Council re: this item. I expect to make a presentation using either PDF or Power Point Exhibits. The purpose of this presentation is to orient Councilors to the ARPA Grant program and to initiate discussion on the process for selection of items to be funded under this program. This is likely the first of many discussions on the ARPA Grant program.

9.H Discussion of Organizing /Implementing a Strategic Planning Process

No Action Memo or support materials provided or required. No formal action required of Council re: this item. The purpose of this item is to promote discussion by and feedback from Council as to how it wishes to organize/initiate a Facilitated Strategic Planning Process as recently reviewed by Montpelier City Manager Bill Fraser. Similar to the previous item, I expect to make a presentation using either PDF or Power Point Exhibits

Executive Session: None

**Special Meeting of the Barre City Council
Held September 7, 2021**

The Special Meeting of the Barre City Council was called to order in person and via video platform by Mayor Lucas Herring at 6:00 PM at Barre City Hall. In attendance were: From Ward I, Councilor Emel Cambel; from Ward II, Councilors Michael Boutin (joined meeting at 6:04 PM) and Teddy Waszazak; and from Ward III, Councilors Ericka Reil and Samn Stockwell. City staff members present were City Manager Steve Mackenzie, Planning Director Janet Shatney, and Clerk/Treasurer Carol Dawes.

Others present: Barbara Schlesinger, PVR district advisor, and incoming City Assessor Steve Schellhamer.

Absent: From Ward I, Councilor Jake Hemmerick.

Adjustments to the Agenda: NONE

1. Grand List Workshop.

Property Valuation and Review District Advisor Barbara Schlesinger gave a presentation on grand lists, including types of property codes, review of the 411 report submitted to the VT Department of Taxes, calculating fair market value, annual calendar of grand list filings, grievances and appeals, errors and omissions, and the equalization study.

The meeting adjourned at 7:03 PM on motion of Councilor Waszazak, seconded by Councilor Stockwell. **Motion carried.**

The meeting was recorded on the video platform.

**Regular Meeting of the Barre City Council
Held September 7, 2021**

The Regular Meeting of the Barre City Council was called to order in person and via video platform by Mayor Lucas Herring at 7:03 PM at Barre City Hall. In attendance were: From Ward I, Councilor Emel Cambel; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilors Ericka Reil and Samn Stockwell. City staff members present were City Manager Steve Mackenzie, Buildings and Community Services Director Jeff Bergeron, and Clerk/Treasurer Carol Dawes.

Absent: From Ward I, Councilor Jake Hemmerick.

Adjustments to the Agenda: Councilors added names to those being considered for appointment to the Homelessness Task Force: Patty Menard, Kerry Kelly, and Rosemary Averill.

Approval of Consent Agenda:

Council approved the following consent agenda items on motion of Councilor Stockwell, seconded by Councilor Cambel. **Motion carried.**

- A. Minutes of the following meetings:
 - 1. Regular meeting of August 31, 2021
- B. City Warrants as presented:
 - 1. Approval of Week 2021-36, dated September 8, 2021:
 - i. Accounts Payable: \$160,935.11
 - ii. Payroll (gross): \$153,484.79
- C. 2021 Licenses & Permits: NONE
- D. Authorize Execution of VYCC FY22 Services Agreement.
- E. Appointment of City Manager as Voting Delegate to VLCT Town Fair.

Approved at 07/14/21 Barre City Council Meeting

The City Clerk/Treasurer Report –

Clerk/Treasurer Dawes reported on the following:

- The first quarterly property tax payment is due by September 15th.
- Water/sewer payments are due by September 30th.
- The City received the first portion of the county ARPA funds, totaling \$828,232.05. Funds will be invested until needed.

Liquor Control – NONE

City Manager’s Report - Manager Mackenzie noted his report was sent out via email. The Manager said semi-annual water line flushing will be done from September 19th through 23rd.

Visitors and Communications – NONE

Old Business –

A) Appointments to the Manager’s Search Committee.

- | | |
|----------------------------|------------------------------------|
| i. Paul Cook | iv. Elizabeth Pebbles [sic] |
| ii. Sue Higby | v. Maria Conti-Reilly |
| iii. Michael Sitton | vi. Rosemary Averill |

Mr. Cook, Ms. Pebbles, Ms. Conti-Reilly, and Ms. Averill were not present. Ms. Higby, and Mr. Sitton addressed the Council, sharing their interest in serving on the search committee.

B) Appointments to the Homelessness Task Force.

- | | |
|---------------------------|-------------------------|
| i. Brooke Pouliot | iv. Patty Menard |
| ii. Teddy Waszazak | v. Kerry Kelly |
| iii. Ericka Reil | |

All potential appointees addressed the Council, sharing their interest in serving on the task force.

Mayor Herring said the Council will discuss appointments in executive session, and will them at the end of the meeting.

New Business –

A) Approve Request to Suspend American Flag Across Main Street.

Resident Brian Judd reviewed a letter from engineer Christopher Temple which stated the cable currently strung across N. Main Street is not structurally sound enough to support the City’s 20’ x 30’ American flag without some adjustments to the anchors. Mr. Judd noted the letter said a smaller flag could be flown from the cable in its current condition. He said next steps for him include contacting the construction company to see if they can perform the necessary adjustments to the anchors, getting the required permits, and perhaps seeing if a smaller flag is available if the adjustments can’t be made in time for hanging the flag on September 10th, or the 11th at the latest.

Councilor Boutin made the motion to approve the request, and authorize the Manager to finalize details administratively. There was no second to the motion.

Councilor Cambel said the flags already on N. Main Street send a clear message, and she would find the large flag intimidating. She asked who is responsible for covering costs, and what the liability insurance requirements are. Councilor Cambel said there are other ways to honor the losses from 9/11. Mr. Judd said he is covering costs. Manager Mackenzie said he could contact the City’s insurance carrier to find out about liability.

Mayor Herring asked if there was any interest in seconding Councilor Boutin’s motion. After hearing no second, the Mayor declared the matter closed.

Approved at 07/14/21 Barre City Council Meeting

Visitors and Communications –

Mayor Herring noted a late arriver requested an opportunity to address the Council. Resident Peter Zakrewski said he is disappointed Spaulding Crimson Tide hasn't yet changed its name. Mr. Zakrewski asked the Mayor to reach out to Gusto's, as he was recently told he cannot talk with the women in the establishment and ask them if they're married. He suggested the City place cameras in parking lots for security purposes.

Round Table –

Councilors Waszazak and Reil thanked Councilor Cambel for being so eloquent in her comments about flying the flag over N. Main Street.

Executive Session –

Councilor Stockwell made the motion to find that premature general knowledge of personnel to be discussed would clearly place the City of Barre at a substantial disadvantage should the discussion be public. The motion was seconded by Councilor Waszazak. **Motion carried.**

Council went into executive session at 7:52 PM to discuss personnel under the provisions of 1 VSA sec. 313 on motion of Councilor Waszazak, seconded by Councilor Cambel. **Motion carried.**

Council came out of executive session at 8:11 PM on motion of Councilor Cambel, seconded by Councilor Reil. **Motion carried.**

Councilor Waszazak made the motion to appoint the following people to the Manager's Search Committee, seconded by Councilor Stockwell:

- Paul Cook
- Amanda Gustin
- Tracie Lewis
- Rich Morey
- Jake Hemmerick
- Michael Sitton
- Sue Higby

Councilor Boutin said he disagrees with the appointments, and it is inappropriate not to include former Mayor Thom Lauzon. **Council approved the appointments with Mayor Herring and Councilor Boutin voting against.**

Councilor Stockwell made the motion to appoint the following people to the Homelessness Task Force, seconded by Councilor Cambel:

- Teddy Waszazak
- Brooke Pouliot
- Ericka Reil
- Tammy Menard
- Kerry Kelly

Council approved the appointments with all voting in favor.

Mayor Herring said the remaining two vacancies on the Task Force will be taken up at the October 12th meeting.

The meeting adjourned at 8:17 PM on motion of Councilor Cambel, seconded by Councilor Stockwell. **Motion carried.**

The meeting was recorded on the video meeting platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

By check number for check acct 01(GENERAL FUND) and check dates 09/15/21 thru 09/15/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

01142	AFLAC						
	232406	monthly premium	001-2000-240.0019	AFLAC PAYABLE	0.00	4,447.24	142358
01013	ALLAN JONES & SONS INC						
	78146	tires, mounting	001-8500-320.0740	EQUIPMENT MAINT	0.00	120.49	142359
01136	ALLEGIANCE TRUCKS						
	X401006741	drums	001-8050-350.1061	SUPPLIES - GARAGE	0.00	181.97	142360
23018	AUBUCHON HARDWARE						
	490724	lithium battery	003-8300-320.0740	EQUIPMENT MAINT	0.00	149.99	142361
	491182	key blank, key ring, wall	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	59.03	142361
	491237	tape, spray paint	003-8330-320.0740	EQUIPMENT MAINT	0.00	16.16	142361
	491273	threaded plug	001-8050-360.1192	KA PARKING LOT/SW EXP	0.00	1.70	142361
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					0.00	226.88	
01209	AVENU INSIGHTS & ANALYTICS						
	INVB-028818	land record imaging	001-5070-220.0417	RECORDING OF RECORDS	0.00	119.05	142362
02136	BANWELL ARCHITECTS						
	00002	dpw base fee, copies	050-5810-360.1160	2020 560K BOND	0.00	260.18	142363
02045	BARRE CITY WATER & SEWER DEPT						
	00023-SEPT21	49 treatment plt dr-n bar	001-7015-200.0215	WATER BILLS	0.00	474.82	142364
	00471-SEPT21	20 auditorium hill-aud	001-7020-200.0215	WATER BILLS	0.00	194.79	142364
	00472-SEPT21	20 auditorium hill-sprink	001-7020-200.0215	WATER BILLS	0.00	270.50	142364
	00473-SEPT21	25 auditorium hill-bor	001-7030-200.0215	WATER BILLS	0.00	165.48	142364
	00474-SEPT21	25 auditorium hill-sprink	001-7030-200.0215	WATER BILLS	0.00	273.00	142364
	00736-SEPT21	201 maple ave-hope office	001-8500-320.0727	BUILDING MAINT (HOPE)	0.00	136.17	142364
	00737-SEPT21	226 e mont rd-mobile home	001-8500-320.0735	DUFRESNE GROUNDS & BLDGS	0.00	133.12	142364
	00884-SEPT21	6 n main-city hall	001-6043-200.0215	WATER BILLS	0.00	321.80	142364
	00885-SEPT21	6 n main-sprinkler	001-6043-200.0215	WATER BILLS	0.00	175.00	142364
	00953-SEPT21	135 n main st	001-7015-200.0215	WATER BILLS	0.00	820.07	142364
	04163-SEPT21	0 beckley st-st monica ce	001-8500-320.0733	BLDG/GRNDS MAINT ST MONIC	0.00	54.52	142364
	04165-SEPT21	0 washington st-elmwood	001-8040-320.0725	PUB PARKS/TREES MAINT	0.00	144.59	142364
	04172-SEPT21	2 maple ave-dente park	001-8040-320.0725	PUB PARKS/TREES MAINT	0.00	83.41	142364
	04174-SEPT21	59 parkside ter-pool	001-7015-200.0215	WATER BILLS	0.00	2,617.75	142364
	04176-SEPT21	36 parkside ter-roatary s	001-7015-200.0215	WATER BILLS	0.00	83.41	142364
	04177-SEPT21	13 washington st	001-8040-320.0725	PUB PARKS/TREES MAINT	0.00	83.41	142364
	04187-SEPT21	3 franklin st	001-7015-200.0215	WATER BILLS	0.00	83.41	142364
	04247-SEPT21	59 parkside terr-bath hou	001-7015-200.0215	WATER BILLS	0.00	531.61	142364
	04314-SEPT21	00 maple ave-hope	001-8500-320.0732	GROUNDS MAINT (HOPE)	0.00	432.63	142364
	04322-SEPT21	15 fourth st-psb	001-7035-200.0215	WATER BILLS	0.00	937.31	142364
	04414-SEPT21	15 fourth st-sprinkler	001-7035-200.0215	WATER BILLS	0.00	104.00	142364
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					0.00	8,120.80	
02089	BARRE OPERA HOUSE						
	ALLOC2	capital campaign pmt 2	051-0280-360.1165	SEMP VCF TRUST PROJECTS	0.00	15,000.00	142367

By check number for check acct 01(GENERAL FUND) and check dates 09/15/21 thru 09/15/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
02245	BRENT DOUG						
	08312021	lunch food reimb	001-6040-130.0180	TRAINING/DEVELOPMENT	0.00	113.62	142368
03217	C V LANDFILL INC						
	688475	grit removal	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	71.28	142369
	688475	grit removal	003-8330-230.0518	GRIT	0.00	3,021.30	142369
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					0.00	3,092.58	
03087	CAPITOL STEEL & SUPPLY CO						
	101674	steel	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	220.80	142370
03276	CARROLL CONCRETE						
	395737	concrete-merchant st	001-8050-350.1062	SUPPLIES - SW	0.00	1,460.00	142371
03320	CASTINE AARON OR CITY OF BARRE						
	00641	del w/s overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	22.61	142372
03031	CHARLEBOIS TRUCK PARTS INC						
	IE04369	regulator assembly, freig	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	230.58	142373
04106	DUBOIS & KING INC						
	821100	WWTP BIOSOLIDS PROJ	003-8533-500.1400	900K-ANAEROBIC DIGESTER	0.00	4,134.06	142374
05059	ENDYNE INC						
	383017	testing wtp	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	60.00	142375
	384447	testing wwtp	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	310.00	142375
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					0.00	370.00	
05007	EVERETT J PRESCOTT INC						
	5845859	cascade grate	001-8050-350.1064	SUPPLIES - SS	0.00	918.00	142376
	5911096	drain cover, sewer cover	001-8050-350.1064	SUPPLIES - SS	0.00	1,899.48	142376
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					0.00	2,817.48	
06009	F W WEBB CO						
	72780262	mtr gen prup, freight	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	952.22	142377
06069	FIELD & FIELD PC						
	5485	legal work, recording fee	050-5810-360.1160	2020 560K BOND	0.00	4,500.00	142378
06105	FIRSTLIGHT FIBER						
	9845655	monthly telephone billing	001-5010-200.0214	TELEPHONE	0.00	17.24	142379
	9845655	monthly telephone billing	001-5020-200.0214	TELEPHONE	0.00	68.97	142379
	9845655	monthly telephone billing	001-5040-200.0214	TELEPHONE	0.00	127.14	142379
	9845655	monthly telephone billing	001-5050-200.0214	TELEPHONE	0.00	103.45	142379
	9845655	monthly telephone billing	001-5070-200.0214	TELEPHONE	0.00	103.45	142379

By check number for check acct 01(GENERAL FUND) and check dates 09/15/21 thru 09/15/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	9845655	monthly telephone billing	001-6040-200.0214	PHONE /LANDLINE/INTERNET	0.00	203.62	142379
	9845655	monthly telephone billing	001-6050-200.0214	TELEPHONE	0.00	129.07	142379
	9845655	monthly telephone billing	001-6050-210.0310	COMPUTER ACCESS - PD	0.00	100.00	142379
	9845655	monthly telephone billing	001-7020-200.0214	TELEPHONE	0.00	184.39	142379
	9845655	monthly telephone billing	001-7030-200.0214	TELEPHONE	0.00	30.43	142379
	9845655	monthly telephone billing	001-7050-200.0214	TELEPHONE	0.00	35.52	142379
	9845655	monthly telephone billing	001-8020-200.0214	TELEPHONE	0.00	68.97	142379
	9845655	monthly telephone billing	001-8030-200.0214	TELEPHONE	0.00	51.73	142379
	9845655	monthly telephone billing	001-8050-200.0214	TELEPHONE	0.00	96.92	142379
	9845655	monthly telephone billing	002-8200-200.0214	TELEPHONE	0.00	74.39	142379
	9845655	monthly telephone billing	002-8220-200.0214	TELEPHONE	0.00	145.73	142379
	9845655	monthly telephone billing	003-8300-200.0214	TELEPHONE	0.00	25.86	142379
	9845655	monthly telephone billing	003-8330-200.0214	TELEPHONE	0.00	133.92	142379
	9845655	monthly telephone billing	001-6043-350.1050	BLDG/GROUND SUPPLIES	0.00	47.69	142379
	9845655	monthly telephone billing	001-7015-320.0730	POOL & BLD MAINT	0.00	48.53	142379
	9845655	monthly telephone billing	001-7020-200.0217	IT	0.00	55.95	142379
	9845655	monthly telephone billing	051-0280-360.1165	SEMP VCF TRUST PROJECTS	0.00	26.62	142379
	9845655	monthly telephone billing	001-6055-200.0214	TELEPHONE LANDLINE	0.00	193.61	142379
	9845655	monthly telephone billing	001-6055-210.0310	COMPUTER ACCESS - PD	0.00	150.00	142379
	9845655	monthly telephone billing	001-8500-200.0214	TELEPHONE	0.00	49.88	142379
	9845655	monthly telephone billing	001-5010-360.1171	SOFTWARE/CITY HALL	0.00	559.33	142379
					0.00	2,832.41	
07001	GOLDFARB HOWARD & ISADORA SNAPP OR						
	0280-0017	delq taxes overpayment re	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	342.77	142380
07006	GREEN MT POWER CORP						
	082721	n main st-pump st	003-8300-200.0212	ELECTRICITY NO MAIN ST	0.00	45.61	142381
	08312021	richardson rd prv	002-8200-200.0211	ELECTRICITY - RICH RD POL	0.00	29.49	142381
	083121	street lights	001-6060-200.0210	ELECTRICITY	0.00	12,436.34	142381
					0.00	12,511.44	
08001	HACH CO						
	12617156	lab supply-bottle wash	003-8330-320.0737	LAB MAINT	0.00	105.35	142382
10031	JET SERVICE ENVELOPE CO						
	74086	envelopes	002-8200-230.0510	ADVERTISING/PRINTING	0.00	290.54	142383
	74086	envelopes	003-8300-230.0510	ADVERTISING/PRINTING	0.00	290.53	142383
					0.00	581.07	
12019	LAPERLE MARK R						
	09012189403	hand soap	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	21.75	142384
13017	MORGAN ELIJAH						
	24	mileage	001-8020-130.0182	TRAVEL/MEALS	0.00	12.26	142385
14016	NELSON ACE HARDWARE						
	254969	tape measure, padlock	001-6043-350.1050	BLDG/GROUND SUPPLIES	0.00	98.21	142386

By check number for check acct 01(GENERAL FUND) and check dates 09/15/21 thru 09/15/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	255156	key cut	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	3.39	142386
	255192	screws	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	46.79	142386
	255255	wasp & hornet killer	002-8200-320.0727	BLDG & GROUNDS MAINT	0.00	12.58	142386
	255318	hole saw kit	001-8050-350.1060	SMALL TOOLS	0.00	80.99	142386
	255323	carpet cleaner	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	22.99	142386
	255367	hex nuts, pan phil	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	18.88	142386
	255374	carpet cleaner	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	41.38	142386
	255526	key cuts	001-8050-350.1061	SUPPLIES - GARAGE	0.00	33.94	142386
	255528	hinges	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	15.46	142386
	255553	garden sprayer	001-8050-350.1062	SUPPLIES - SW	0.00	17.99	142386
	255646	primer	001-8050-320.0746	STREET PAINTING	0.00	379.96	142386
	255748	tie down	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	24.68	142386
					0.00	797.24	
14078	NEW ENGLAND AIR SYSTEMS LLC						
	177631	service tech PSB	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	1,647.00	142388
	177640	filters, primer, solvent	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	162.96	142388
	177686	psb-dispatch ac repair	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	351.00	142388
	177707	psb-ac repair	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	558.00	142388
					0.00	2,718.96	
14163	NEW HAMPSHIRE MUNICIPAL ASSOCIATIO						
	24591	classified ad-police chie	001-6050-230.0510	ADVERTISING	0.00	150.00	142389
14121	NORTHFIELD AUTO SUPPLY						
	346579	mud flaps	001-8050-320.0743	TRUCK MAINT - STS	0.00	29.78	142390
	346582	oil	003-8330-320.0740	EQUIPMENT MAINT	0.00	25.55	142390
	346666	rotor, brake pads, core	001-8050-320.0743	TRUCK MAINT - STS	0.00	512.27	142390
	346667	control arms, tie rod end	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	445.45	142390
	346682	wheel seal	001-8050-320.0743	TRUCK MAINT - STS	0.00	13.19	142390
	346703	core deposit credit	001-8050-320.0743	TRUCK MAINT - STS	0.00	-54.32	142390
	346712	fititng	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	2.23	142390
	346889	oil, filters	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	30.53	142390
					0.00	1,004.68	
14055	NORWAY & SONS INC						
	16288	troubleshoot aud roof fan	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	50.00	142392
	16293	aud roof fan repair	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	50.00	142392
					0.00	100.00	
15058	OTIS ELEVATOR CO						
	100400335543	conn bldg-aud-elev maint	001-7020-320.0729	ANNEX MAINT	0.00	188.08	142393
	100400357251	psb elevator service	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	291.06	142393
					0.00	479.14	
16003	PIKE INDUSTRIES INC						
	1147489	asphalt	001-8050-360.1172	BITUMINOUS HOT MIX-ST	0.00	209.07	142394

09/10/21
04:03 pm

City of Barre Accounts Payable
Warrant/Invoice Report # 22-12

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SeniorAcctClerk1

By check number for check acct 01(GENERAL FUND) and check dates 09/15/21 thru 09/15/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

16082	PIONEER MOTORS & DRIVES INC						
	M4800	sump pump motor	003-8330-320.0740	EQUIPMENT MAINT	0.00	1,955.00	142395
16015	POOLS INC						
	118848	pool brush	001-7015-320.0730	POOL & BLD MAINT	0.00	19.99	142396
18148	R K MILES						
	15672	lime marking	001-7015-320.0721	FIELD MAINTENANCE	0.00	6.48	142397
	17349	plywood	001-8050-350.1062	SUPPLIES - SW	0.00	311.81	142397
					-----	-----	
					0.00	318.29	
18004	REYNOLDS & SON INC						
	3395451	drill bit	001-8050-350.1062	SUPPLIES - SW	0.00	28.61	142398
19000	SAFELITE FULFILLMENT INC						
	06709-37386	replace windshield	001-8050-110.0162	CLAIMS/DEDUCTIBLES	0.00	255.56	142399
19019	STATE OF VERMONT						
	7325-9010	storm water-enterprise al	001-8050-120.0172	STORMWATER PERMIT FEES	0.00	204.80	142400
19146	STOWE PEST CONTROL LLC						
	37421	pest control-beetles	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	125.00	142401
	37682	replaced mice/rat bait	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	90.00	142401
					-----	-----	
					0.00	215.00	
19411	SUNRISE CONSTRUCTION CO LLC						
	09012021	seal coating driveway	001-8050-360.1171	ASPHALT - SW	0.00	100.00	142402
19160	SWISH WHITE RIVER						
	W454526	cleaner, shipping	001-7030-350.1049	CUSTODIAL SUPPLIES	0.00	487.00	142403
19137	TAFT RIKK						
	2021IACP	reimb iacp ad police chie	001-6050-230.0510	ADVERTISING	0.00	200.00	142404
20002	TIMES ARGUS ASSOC INC						
	300146533	8-31-21 agenda	001-5010-230.0510	ADVERTISING/PRINTING	0.00	288.86	142405
20005	TOWN OF BARRE						
	005/089	access rd-pecks pond	002-8200-230.0534	PROPERTY TAX EXP	0.00	461.38	142406
	009/058	e montpelier rd	001-8500-320.0735	DUFRESNE GROUNDS & BLDGS	0.00	163.22	142406
					-----	-----	
					0.00	624.60	
20112	TRI-ANGLE METAL FAB						
	1081038	cutter spacers	003-8330-320.0740	EQUIPMENT MAINT	0.00	2,750.00	142407
	1081039	waste cutters	003-8330-320.0740	EQUIPMENT MAINT	0.00	3,575.00	142407

By check number for check acct 01(GENERAL FUND) and check dates 09/15/21 thru 09/15/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
					0.00	6,325.00	
20020	TWOMBLY OLIVER L						
	09082021	78 merchant st	002-2000-200.0210	ACCOUNTS PAYABLE	0.00	213.33	142408
21002	UNIFIRST CORP						
	1070058972	uniforms	002-8220-340.0940	CLOTHING	0.00	66.99	142409
	1070060877	uniforms	003-8300-340.0940	CLOTHING	0.00	34.46	142409
	1070060877	uniforms	003-8330-320.0743	TRUCK MAINT	0.00	10.30	142409
	1070060877	uniforms	003-8330-340.0940	CLOTHING	0.00	31.79	142409
	1070060879	uniforms	002-8220-340.0940	CLOTHING	0.00	66.99	142409
	1070060880	uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	69.00	142409
	1070060880	uniforms	001-8050-340.0940	CLOTHING	0.00	236.98	142409
	1070060880	uniforms	002-8200-340.0940	CLOTHING	0.00	92.71	142409
	1070060880	uniforms	003-8300-340.0940	CLOTHING	0.00	58.82	142409
					0.00	668.04	
22011	VIKING-CIVES USA						
	4508526	gutter brooms, nozzle set	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	1,002.51	142410
	4508620	mud flaps	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	262.35	142410
					0.00	1,264.86	
22025	VLCT						
	MAC2021-0392	pacif training fees	001-8030-130.0180	TRAINING/DEVELOPMENT	0.00	86.40	142411
22052	VLCT EMPLOYMENT RESOURCE AND BENEF						
	REN031674-Q4	quarterly contribution	001-9100-110.0158	UNEMPLOYMENT INS	0.00	6,159.00	142412
22019	VT AGY OF TRANSPORTATION						
	2	big dig payment #2	002-2000-200.0215	DUE TO STATE OF VT	0.00	66,675.80	142413
	2	big dig payment #2	003-2000-200.0215	DUE TO STATE OF VT	0.00	130,573.57	142413
	2	big dig payment #2	050-2000-200.0215	DUE TO STATE OF VT	0.00	189,508.81	142413
					0.00	386,758.18	
24501	WHITE CAP						
	50016601957	cast iron wet sets, confi	001-8050-350.1062	SUPPLIES - SW	0.00	3,522.78	142414
23041	WORK SAFE						
	26562	north st, speed bump sign	001-8050-360.1189	STREET SIGNS	0.00	159.80	142415
	26563	waste dumping sign	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	89.85	142415
					0.00	249.65	
23031	WORLD THE						
	W520649	pw site search	001-8050-230.0510	ADVERTISING/PRINTING	0.00	85.04	142416

09/10/21
04:03 pm

City of Barre Accounts Payable
Warrant/Invoice Report # 22-12

By check number for check acct 01(GENERAL FUND) and check dates 09/15/21 thru 09/15/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
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Report Total

478,286.69
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To the Treasurer of City of Barre, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***478,286.69
Let this be your order for the payments of these amounts.



City of Barre, Vermont

"Granite Center of the World"

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 09-14-21**

Consent Item No.: 3D

AGENDA ITEM DESCRIPTION: Approve Berlin RR Crossing Maintenance Agreement

SUBJECT: Standard VTrans Maintenance Agreement for project work – re: Berlin St RR Crossing

SUBMITTING DEPARTMENT or PERSON: DPW

STAFF RECCOMENDATION: Authorize City Manager to execute agreement on behalf of City

STRATEGIC OUTCOME/PRIOR ACTION: Installation of a flashing red light at the RR crossing increases driver focus on RR crossing when train is approaching. Need for future intersection changes at Berlin and No Main St. are confirmed but outside scope of this project.

EXPENDITURE REQUIRED: none, potential for limited future costs to repair street signage and maintain line striping (not RR signal related items)

FUNDING SOURCE(S): n/a absorbed into streets signs and line annual work plans

LEGAL AUTHORITY/REQUIREMENTS: The Federal Rail Administration and laws governing railroads provide the authority for the installation of warning systems at rail crossings. This safety project provides increased protection for the railroad from vehicles and reduces the risk of vehicles inadvertently entering the crossing when a train is approaching. The City as a matter for practice agrees to maintain state/federally funded projects to assure their continuing success.

BACKGROUND/SUPPLEMENTAL INFORMATION: The City asked VTrans for a review of the crossing and intersection dynamics early in the project process. VTrans confirmed that the North Main St /Berlin St intersection is a candidate for upgrade based on a review of the traffic loadings. One of the City's concerns was the submergence of the traffic on North Main St due to the signalization of the RR crossing. Submergence in this context means that traffic can back up into the intersection impeding traffic flow on other legs of the intersection (e.g., North Main St). Although the duration of flashing red lights increases driver wait times if they do not cross while the lights are flashing, there is no legal requirement to stay stopped at flashing lights, they are a stop and go condition. Upon careful review and with assistance from the State, it is apparent that the problems with the intersection remain the same with or without signalization.

This agreement differs from a standard Finance and Maintenance Agreement because there is no financial element to the agreement. There is no local share to construct the project.

LINK(S): none

ATTACHMENTS: VTrans Maintenance Agreement FM0410 Barre City STP 6000(30)

INTERESTED/AFFECTED PARTIES: Barre citizens, State of Vermont as RR owner, Vermont Railway and RR lessee and Operator

RECOMMENDED ACTION/MOTION: Authorize Mayor or City Manager to sign VTrans Agreement for Berlin St RR crossing on behalf of the City

**MAINTENANCE AGREEMENT
BETWEEN
STATE OF VERMONT
AGENCY OF TRANSPORTATION
AND
CITY OF BARRE
FOR
BARRE CITY STP 6000(30)**

CONTRACT NO.: FM0410

THIS AGREEMENT is made by and between the State of Vermont, acting through its Agency of Transportation, with its principal office at Barre City Place, 219 North Main Street, Barre City, Vermont (the "STATE") and the **City of Barre**, with its principal office located at **6 North Main Street P.O. Box 418, Barre VT** (the "MUNICIPALITY").

WITNESSETH:

WHEREAS, the STATE proposes to submit to the Federal Highway Administration, United States Department of Transportation, a federal-aid project known as **Barre City STP 6000(30)** (the "Project"), which will provide **Washington County Railroad crossing improvements on Berlin Street, to add a new traffic signal and other highway related items**, which will provide improvements at the locations described as follows:

Project Location: **in the City of Barre on Berlin Street and DOT #837-342P at MP 7.06.**

Work ("the Work") to be performed under this project includes: **the reconstruction of the crossing with new precast concrete crossing panels including under drain, new ties and ballast as needed. A new railroad signal system will also be installed. In addition, newly paved approaches will be constructed including new pavement markings and signage. Finally, on all four quadrants of the crossing, new sidewalks will be constructed with tactile warning surfaces at the edge of the tracks; and**

WHEREAS, the MUNICIPALITY desires the improvements described above; and

WHEREAS, following completion of the Project, the MUNICIPALITY shall be responsible for **the pavement condition on the approaches to the crossing as well as the sidewalks through the project limits** in a manner satisfactory to the STATE; and

WHEREAS, the MUNICIPALITY further desires that the STATE act, insofar as necessary, for the MUNICIPALITY in the preparation of plans and the construction of the Project.

NOW, THEREFORE, in consideration of the premises and the mutual agreements hereinafter set forth, the parties hereto agree as follows:

1. State/Municipal Cooperation. The Work will be done by contract under the supervision of the STATE or its duly authorized representative. The STATE and MUNICIPALITY will cooperate to advance the Project. The STATE will submit design plans to the MUNICIPALITY as the Project reaches the stage of Final Plans.

2. Use of Municipal Facilities. During the period of construction of the Project, the MUNICIPALITY will grant the STATE or the STATE's authorized representative the following:

- a. Temporary entry onto the right-of-way of municipal highways in the Project area;
- b. Use of municipal highways for trucking and hauling, as may be required; and
- c. Authority to sign the Project construction site as necessary to provide information and warning to the public.

3. Allocation of State and Federal Funds to Project. All Project costs except those which are non-participating shall be paid with 90.00% federal funds and 10.00% state funds. For purposes of this Agreement:

- a. "Participating project cost" means items which the STATE and the Federal Highway Administration find necessary to accomplish the purpose of the Project and for which they will participate in funding.
- b. "Non-participating project cost" means items which the STATE and the Federal Highway Administration find unnecessary to accomplish the purpose of the Project, as well as items for which the STATE and the Federal Highway Administration were not responsible – e.g., clean-up of pre-existing hazardous material contamination within the right-of-way of a town highway.

Determination of participation will be on the basis of the STATE's and the Federal Highway Administration's evaluation of items as they are presented.

4. Maintenance of Signs. All signs (including parking regulatory signs) shown on the Project plans, within Town ROW, will be installed by the contractor and thereafter maintained in place by the MUNICIPALITY at no cost to the STATE, all in conformance with 23 V.S.A. Section 1025 and the latest edition of the Federal Highway Administration's Manual on Uniform Traffic Control Devices (MUTCD). Once constructed, no changes shall be made to the signs, without the prior written approval of the STATE and the Federal Highway Administration. If the MUNICIPALITY, without the consent of the STATE, removes any signs, pavement markings, or guardrail installed under the Project, other than for reasons of normal wear and tear, the MUNICIPALITY shall reimburse the STATE for the installed cost of the removed item.

5. Right of Way Certification. The MUNICIPALITY shall provide certification that all signs to be installed in the Town Highway portion of the project are within the highway right of way. This certification shall be furnished by the MUNICIPALITY to the STATE upon approval of Preliminary Plans.

6. Traffic Control; Detours. During construction of the Project, the STATE shall be responsible for the maintenance of traffic. If the Project route is closed to through traffic, the STATE will be responsible for selecting, signing, and maintaining a detour route at no cost to the MUNICIPALITY. This shall be accomplished in conformance with 23 V.S.A. Section 1025 and the latest edition of the Federal Highway Administration's Manual on Uniform Traffic Control Devices (MUTCD).

7. Project Plans; Conformance to Applicable State and Federal Laws, Regulations and Construction Standards. The Project will be constructed as the STATE, in cooperation with the Federal Highway Administration (FHWA), may determine, all as detailed in the Project plans. Construction of the Project will conform to applicable FHWA rules and regulations and to the applicable edition of the Vermont Agency of Transportation's Standard Specifications for Construction, as well as special provisions that may be included in the Project's proposal form and contract agreement.

8. Cancellation or Default by the State. If, due to the failure of the STATE, the Project is not constructed, then all costs incurred shall be borne in full by the STATE.

9. Entire Agreement. This Agreement constitutes the entire agreement between the parties relating to the subject matter hereof, supersedes all prior oral or written negotiations, agreements, understandings and courses of dealing between the parties relating to the subject matter hereof and is subject to no understandings, conditions, or representations other than those expressly stated herein. This Agreement may only be modified or amended by a writing which states that it modifies or amends this Agreement and which is signed by both parties.

10. Section Headings. The section headings contained in this Agreement are for reference and convenience only and in no way define or limit the scope and contents of this Agreement or in any way affect its provisions.

11. Miscellaneous. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

12. Permits and Approvals; Compliance with Conditions. The MUNICIPALITY authorizes the STATE to apply for permits and approvals needed for the Project. The MUNICIPALITY further agrees to comply with permit and approval conditions. Unless otherwise agreed by the STATE and the MUNICIPALITY, the permits will be procured by the STATE.

13. Incorporations by Reference. The following attachment(s) are incorporated to and made a part of this Agreement:

Attachment C: Standard State Provisions for Contracts and Grants (Revised December 15, 2017)
(5 Pages)

IN WITNESS WHEREOF, the STATE OF VERMONT has caused this instrument to be subscribed, this ____ day of _____, 20____, by Joe Flynn, its Secretary of Transportation and duly authorized agent.

STATE OF VERMONT
("STATE")

By: _____
Joe Flynn, Its Secretary of Transportation
and Duly Authorized Agent

STATE OF VERMONT)
WASHINGTON COUNTY, ss.)

At Barre City, this ____ day of _____, 20____, personally appeared Joe Flynn and acknowledged the foregoing instrument, by him/her as Secretary of Transportation and duly authorized agent of the STATE OF VERMONT subscribed, to be his/her free act and deed and the free act and deed of the STATE OF VERMONT.

Before me,

Signature of Notary Public

Type or print name of Notary Public

Commission No. _____
(My commission expires Jan. 31, 2021)

APPROVED AS TO FORM:

DATED: _____

E-SIGNED by Jenny Ronis
on 2021-04-15 18:06:32 GMT

ASSISTANT ATTORNEY GENERAL

IN WITNESS WHEREOF, the City of Barre has caused its name to be subscribed this

_____ day of _____, 20____, by _____

its _____ and duly authorized agent(s)

CITY OF BARRE

By: _____

Name

Title
and Its Duly Authorized Agent(s)

STATE OF VERMONT)

WASHINGTON COUNTY, SS.)

At _____, this _____ day of _____, 20____,

personally appeared _____,
Name Title

and acknowledged the foregoing instrument, by him/her/them as duly authorized agent(s) of the City of Barre subscribed, to be his/her/their free act and deed and the free act and deed of the City of Barre

Before me,

Signature of Notary Public

Type or print name of Notary Public

Commission No. _____
(My commission expires Jan. 31, 2021)

**ATTACHMENT C: STANDARD STATE PROVISIONS
FOR CONTRACTS AND GRANTS
REVISED DECEMBER 15, 2017**

1. Definitions: For purposes of this Attachment, "Party" shall mean the Contractor, Grantee or Subrecipient, with whom the State of Vermont is executing this Agreement and consistent with the form of the Agreement. "Agreement" shall mean the specific contract or grant to which this form is attached.

2. Entire Agreement: This Agreement, whether in the form of a contract, State-funded grant, or Federally-funded grant, represents the entire agreement between the parties on the subject matter. All prior agreements, representations, statements, negotiations, and understandings shall have no effect.

3. Governing Law, Jurisdiction and Venue; No Waiver of Jury Trial: This Agreement will be governed by the laws of the State of Vermont. Any action or proceeding brought by either the State or the Party in connection with this Agreement shall be brought and enforced in the Superior Court of the State of Vermont, Civil Division, Washington Unit. The Party irrevocably submits to the jurisdiction of this court for any action or proceeding regarding this Agreement. The Party agrees that it must first exhaust any applicable administrative remedies with respect to any cause of action that it may have against the State with regard to its performance under this Agreement. Party agrees that the State shall not be required to submit to binding arbitration or waive its right to a jury trial.

4. Sovereign Immunity: The State reserves all immunities, defenses, rights or actions arising out of the State's sovereign status or under the Eleventh Amendment to the United States Constitution. No waiver of the State's immunities, defenses, rights or actions shall be implied or otherwise deemed to exist by reason of the State's entry into this Agreement.

5. No Employee Benefits For Party: The Party understands that the State will not provide any individual retirement benefits, group life insurance, group health and dental insurance, vacation or sick leave, workers compensation or other benefits or services available to State employees, nor will the State withhold any state or Federal taxes except as required under applicable tax laws, which shall be determined in advance of execution of the Agreement. The Party understands that all tax returns required by the Internal Revenue Code and the State of Vermont, including but not limited to income, withholding, sales and use, and rooms and meals, must be filed by the Party, and information as to Agreement income will be provided by the State of Vermont to the Internal Revenue Service and the Vermont Department of Taxes.

6. Independence: The Party will act in an independent capacity and not as officers or employees of the State.

7. Defense and Indemnity: The Party shall defend the State and its officers and employees against all third party claims or suits arising in whole or in part from any act or omission of the Party or of any agent of the Party in connection with the performance of this Agreement. The State shall notify the Party in the event of any such claim or suit, and the Party shall immediately retain counsel and otherwise provide a complete defense against the entire claim or suit. The State retains the right to participate at its own expense in the defense of any claim. The State shall have the right to approve all proposed settlements of such claims or suits.

After a final judgment or settlement, the Party may request recoupment of specific defense costs and may file suit in Washington Superior Court requesting recoupment. The Party shall be entitled to recoup costs only upon a showing that such costs were entirely unrelated to the defense of any claim arising from an act or omission of the Party in connection with the performance of this Agreement.

The Party shall indemnify the State and its officers and employees if the State, its officers or employees become legally obligated to pay any damages or losses arising from any act or omission of the Party or an agent of the Party in connection with the performance of this Agreement.

Notwithstanding any contrary language anywhere, in no event shall the terms of this Agreement or any document furnished by the Party in connection with its performance under this Agreement obligate the State to (1) defend or indemnify the Party or any third party, or (2) otherwise be liable for the expenses or reimbursement, including attorneys' fees, collection costs or other costs of the Party or any third party.

8. Insurance: Before commencing work on this Agreement the Party must provide certificates of insurance to show that the following minimum coverages are in effect. It is the responsibility of the Party to maintain current certificates of insurance on file with the State through the term of this Agreement. No warranty is made that the coverages and limits listed

herein are adequate to cover and protect the interests of the Party for the Party's operations. These are solely minimums that have been established to protect the interests of the State.

Workers Compensation: With respect to all operations performed, the Party shall carry workers' compensation insurance in accordance with the laws of the State of Vermont. Vermont will accept an out-of-state employer's workers' compensation coverage while operating in Vermont provided that the insurance carrier is licensed to write insurance in Vermont and an amendatory endorsement is added to the policy adding Vermont for coverage purposes. Otherwise, the party shall secure a Vermont workers' compensation policy, if necessary to comply with Vermont law.

General Liability and Property Damage: With respect to all operations performed under this Agreement, the Party shall carry general liability insurance having all major divisions of coverage including, but not limited to:

- Premises - Operations
- Products and Completed Operations
- Personal Injury Liability
- Contractual Liability

The policy shall be on an occurrence form and limits shall not be less than:

- \$1,000,000 Each Occurrence
- \$2,000,000 General Aggregate
- \$1,000,000 Products/Completed Operations Aggregate
- \$1,000,000 Personal & Advertising Injury

Automotive Liability: The Party shall carry automotive liability insurance covering all motor vehicles, including hired and non-owned coverage, used in connection with the Agreement. Limits of coverage shall not be less than \$500,000 combined single limit. If performance of this Agreement involves construction, or the transport of persons or hazardous materials, limits of coverage shall not be less than \$1,000,000 combined single limit.

Additional Insured. The General Liability and Property Damage coverages required for performance of this Agreement shall include the State of Vermont and its agencies, departments, officers and employees as Additional Insureds. If performance of this Agreement involves construction, or the transport of persons or hazardous materials, then the required Automotive Liability coverage shall include the State of Vermont and its agencies, departments, officers and employees as Additional Insureds. Coverage shall be primary and non-contributory with any other insurance and self-insurance.

Notice of Cancellation or Change. There shall be no cancellation, change, potential exhaustion of aggregate limits or non-renewal of insurance coverage(s) without thirty (30) days written prior written notice to the State.

9. Reliance by the State on Representations: All payments by the State under this Agreement will be made in reliance upon the accuracy of all representations made by the Party in accordance with this Agreement, including but not limited to bills, invoices, progress reports and other proofs of work.

10. False Claims Act: The Party acknowledges that it is subject to the Vermont False Claims Act as set forth in 32 V.S.A. § 630 *et seq.* If the Party violates the Vermont False Claims Act it shall be liable to the State for civil penalties, treble damages and the costs of the investigation and prosecution of such violation, including attorney's fees, except as the same may be reduced by a court of competent jurisdiction. The Party's liability to the State under the False Claims Act shall not be limited notwithstanding any agreement of the State to otherwise limit Party's liability.

11. Whistleblower Protections: The Party shall not discriminate or retaliate against one of its employees or agents for disclosing information concerning a violation of law, fraud, waste, abuse of authority or acts threatening health or safety, including but not limited to allegations concerning the False Claims Act. Further, the Party shall not require such employees or agents to forego monetary awards as a result of such disclosures, nor should they be required to report misconduct to the Party or its agents prior to reporting to any governmental entity and/or the public.

12. Location of State Data: No State data received, obtained, or generated by the Party in connection with performance under this Agreement shall be processed, transmitted, stored, or transferred by any means outside the continental United States, except with the express written permission of the State.

13. Records Available for Audit: The Party shall maintain all records pertaining to performance under this agreement. "Records" means any written or recorded information, regardless of physical form or characteristics, which is produced or

acquired by the Party in the performance of this agreement. Records produced or acquired in a machine readable electronic format shall be maintained in that format. The records described shall be made available at reasonable times during the period of the Agreement and for three years thereafter or for any period required by law for inspection by any authorized representatives of the State or Federal Government. If any litigation, claim, or audit is started before the expiration of the three-year period, the records shall be retained until all litigation, claims or audit findings involving the records have been resolved.

14. Fair Employment Practices and Americans with Disabilities Act: Party agrees to comply with the requirement of 21 V.S.A. Chapter 5, Subchapter 6, relating to fair employment practices, to the full extent applicable. Party shall also ensure, to the full extent required by the Americans with Disabilities Act of 1990, as amended, that qualified individuals with disabilities receive equitable access to the services, programs, and activities provided by the Party under this Agreement.

15. Set Off: The State may set off any sums which the Party owes the State against any sums due the Party under this Agreement; provided, however, that any set off of amounts due the State of Vermont as taxes shall be in accordance with the procedures more specifically provided hereinafter.

16. Taxes Due to the State:

- A. Party understands and acknowledges responsibility, if applicable, for compliance with State tax laws, including income tax withholding for employees performing services within the State, payment of use tax on property used within the State, corporate and/or personal income tax on income earned within the State.
- B. Party certifies under the pains and penalties of perjury that, as of the date this Agreement is signed, the Party is in good standing with respect to, or in full compliance with, a plan to pay any and all taxes due the State of Vermont.
- C. Party understands that final payment under this Agreement may be withheld if the Commissioner of Taxes determines that the Party is not in good standing with respect to or in full compliance with a plan to pay any and all taxes due to the State of Vermont.
- D. Party also understands the State may set off taxes (and related penalties, interest and fees) due to the State of Vermont, but only if the Party has failed to make an appeal within the time allowed by law, or an appeal has been taken and finally determined and the Party has no further legal recourse to contest the amounts due.

17. Taxation of Purchases: All State purchases must be invoiced tax free. An exemption certificate will be furnished upon request with respect to otherwise taxable items.

18. Child Support: (Only applicable if the Party is a natural person, not a corporation or partnership.) Party states that, as of the date this Agreement is signed, he/she:

- A. is not under any obligation to pay child support; or
- B. is under such an obligation and is in good standing with respect to that obligation; or
- C. has agreed to a payment plan with the Vermont Office of Child Support Services and is in full compliance with that plan.

Party makes this statement with regard to support owed to any and all children residing in Vermont. In addition, if the Party is a resident of Vermont, Party makes this statement with regard to support owed to any and all children residing in any other state or territory of the United States.

19. Sub-Agreements: Party shall not assign, subcontract or subgrant the performance of this Agreement or any portion thereof to any other Party without the prior written approval of the State. Party shall be responsible and liable to the State for all acts or omissions of subcontractors and any other person performing work under this Agreement pursuant to an agreement with Party or any subcontractor.

In the case this Agreement is a contract with a total cost in excess of \$250,000, the Party shall provide to the State a list of all proposed subcontractors and subcontractors' subcontractors, together with the identity of those subcontractors' workers compensation insurance providers, and additional required or requested information, as applicable, in accordance with Section 32 of The Vermont Recovery and Reinvestment Act of 2009 (Act No. 54).

Party shall include the following provisions of this Attachment C in all subcontracts for work performed solely for the State of Vermont and subcontracts for work performed in the State of Vermont: Section 10 ("False Claims Act"); Section 11 ("Whistleblower Protections"); Section 12 ("Location of State Data"); Section 14 ("Fair Employment Practices and

Americans with Disabilities Act"); Section 16 ("Taxes Due the State"); Section 18 ("Child Support"); Section 20 ("No Gifts or Gratuities"); Section 22 ("Certification Regarding Debarment"); Section 30 ("State Facilities"); and Section 32.A ("Certification Regarding Use of State Funds").

20. No Gifts or Gratuities: Party shall not give title or possession of anything of substantial value (including property, currency, travel and/or education programs) to any officer or employee of the State during the term of this Agreement.

21. Copies: Party shall use reasonable best efforts to ensure that all written reports prepared under this Agreement are printed using both sides of the paper.

22. Certification Regarding Debarment: Party certifies under pains and penalties of perjury that, as of the date that this Agreement is signed, neither Party nor Party's principals (officers, directors, owners, or partners) are presently debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in Federal programs, or programs supported in whole or in part by Federal funds.

Party further certifies under pains and penalties of perjury that, as of the date that this Agreement is signed, Party is not presently debarred, suspended, nor named on the State's debarment list at: <http://bgs.vermont.gov/purchasing/debarment>

23. Conflict of Interest: Party shall fully disclose, in writing, any conflicts of interest or potential conflicts of interest.

24. Confidentiality: Party acknowledges and agrees that this Agreement and any and all information obtained by the State from the Party in connection with this Agreement are subject to the State of Vermont Access to Public Records Act, 1 V.S.A. § 315 et seq.

25. Force Majeure: Neither the State nor the Party shall be liable to the other for any failure or delay of performance of any obligations under this Agreement to the extent such failure or delay shall have been wholly or principally caused by acts or events beyond its reasonable control rendering performance illegal or impossible (excluding strikes or lock-outs) ("Force Majeure"). Where Force Majeure is asserted, the nonperforming party must prove that it made all reasonable efforts to remove, eliminate or minimize such cause of delay or damages, diligently pursued performance of its obligations under this Agreement, substantially fulfilled all non-excused obligations, and timely notified the other party of the likelihood or actual occurrence of an event described in this paragraph.

26. Marketing: Party shall not refer to the State in any publicity materials, information pamphlets, press releases, research reports, advertising, sales promotions, trade shows, or marketing materials or similar communications to third parties except with the prior written consent of the State.

27. Termination:

A. Non-Appropriation: If this Agreement extends into more than one fiscal year of the State (July 1 to June 30), and if appropriations are insufficient to support this Agreement, the State may cancel at the end of the fiscal year, or otherwise upon the expiration of existing appropriation authority. In the case that this Agreement is a Grant that is funded in whole or in part by Federal funds, and in the event Federal funds become unavailable or reduced, the State may suspend or cancel this Grant immediately, and the State shall have no obligation to pay Subrecipient from State revenues.

B. Termination for Cause: Either party may terminate this Agreement if a party materially breaches its obligations under this Agreement, and such breach is not cured within thirty (30) days after delivery of the non-breaching party's notice or such longer time as the non-breaching party may specify in the notice.

C. Termination Assistance: Upon nearing the end of the final term or termination of this Agreement, without respect to cause, the Party shall take all reasonable and prudent measures to facilitate any transition required by the State. All State property, tangible and intangible, shall be returned to the State upon demand at no additional cost to the State in a format acceptable to the State.

28. Continuity of Performance: In the event of a dispute between the Party and the State, each party will continue to perform its obligations under this Agreement during the resolution of the dispute until this Agreement is terminated in accordance with its terms.

29. No Implied Waiver of Remedies: Either party's delay or failure to exercise any right, power or remedy under this Agreement shall not impair any such right, power or remedy, or be construed as a waiver of any such right, power or remedy. All waivers must be in writing.

30. State Facilities: If the State makes space available to the Party in any State facility during the term of this Agreement for purposes of the Party's performance under this Agreement, the Party shall only use the space in accordance with all policies and procedures governing access to and use of State facilities which shall be made available upon request. State facilities will be made available to Party on an "AS IS, WHERE IS" basis, with no warranties whatsoever.

31. Requirements Pertaining Only to Federal Grants and Subrecipient Agreements: If this Agreement is a grant that is funded in whole or in part by Federal funds:

- A. **Requirement to Have a Single Audit:** The Subrecipient will complete the Subrecipient Annual Report annually within 45 days after its fiscal year end, informing the State of Vermont whether or not a Single Audit is required for the prior fiscal year. If a Single Audit is required, the Subrecipient will submit a copy of the audit report to the granting Party within 9 months. If a single audit is not required, only the Subrecipient Annual Report is required.
For fiscal years ending before December 25, 2015, a Single Audit is required if the subrecipient expends \$500,000 or more in Federal assistance during its fiscal year and must be conducted in accordance with OMB Circular A-133. For fiscal years ending on or after December 25, 2015, a Single Audit is required if the subrecipient expends \$750,000 or more in Federal assistance during its fiscal year and must be conducted in accordance with 2 CFR Chapter I, Chapter II, Part 200, Subpart F. The Subrecipient Annual Report is required to be submitted within 45 days, whether or not a Single Audit is required.
- B. **Internal Controls:** In accordance with 2 CFR Part II, §200.303, the Party must establish and maintain effective internal control over the Federal award to provide reasonable assurance that the Party is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the award. These internal controls should be in compliance with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States and the "Internal Control Integrated Framework", issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
- C. **Mandatory Disclosures:** In accordance with 2 CFR Part II, §200.113, Party must disclose, in a timely manner, in writing to the State, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Failure to make required disclosures may result in the imposition of sanctions which may include disallowance of costs incurred, withholding of payments, termination of the Agreement, suspension/debarment, etc.

32. Requirements Pertaining Only to State-Funded Grants:

- A. **Certification Regarding Use of State Funds:** If Party is an employer and this Agreement is a State-funded grant in excess of \$1,001, Party certifies that none of these State funds will be used to interfere with or restrain the exercise of Party's employee's rights with respect to unionization.
- B. **Good Standing Certification (Act 154 of 2016):** If this Agreement is a State-funded grant, Party hereby represents: (i) that it has signed and provided to the State the form prescribed by the Secretary of Administration for purposes of certifying that it is in good standing (as provided in Section 13(a)(2) of Act 154) with the Agency of Natural Resources and the Agency of Agriculture, Food and Markets, or otherwise explaining the circumstances surrounding the inability to so certify, and (ii) that it will comply with the requirements stated therein.

(End of Standard Provisions)

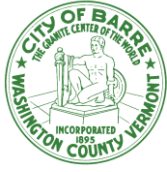
From: Lynn Averill <lynnaverill@charter.net>
Sent: Saturday, July 31, 2021 8:05 AM
To: Lucas Herring <L.Herring@barrecity.org>
Subject: Homeless Task Force
Importance: High

Good morning Lucas

I am interested in serving on this Task Force. The plight of the homeless is undeniable, and I'd like to be part of a solution that works for our homeless residents, actually to consider a solution that includes and works for all residents in our community. Is there a process I should follow to be able to participate, please let me know.

Hope you enjoy the weekend.

Rosemary



City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA SEPTEMBER 14, 2021**

Consent Item No.: _____ **Discussion Item No.** _____ **Action Item No.** 9.B.

AGENDA ITEM DESCRIPTION: Turning Point Center of Central Vermont public hearing required for City Council approval to make application to the State of Vermont for an Implementation Grant under the Vermont Community Development Program (VCDP).

SUBJECT: Turning Point Center of Central Vermont requests to apply for a \$500,000 grant with the VCDP, which means formal approval of opening a grant application within the Vermont GEARS portal, and to continue the work of completing the application

SUBMITTING DEPARTMENT or PERSON: Turning Point Executive Director Robert Purvis, Turning Point Board Member Charles “Chip” Castle, and Planning Director Janet Shatney

STAFF RECOMMENDATION: Approval to apply, approval to open and continue work in the GEARS portal

STRATEGIC OUTCOME/PRIOR ACTION: The outcome would be to move the operations from 489 N. Main Street to a new location at 18 S. Main Street to continue its mission of helping those in recovery

EXPENDITURE REQUIRED: Match will be determined after grant funds are determined and if application were to be approved

FUNDING SOURCE(S): VCDP funds, other sources as can be explained by TPCC staff

LEGAL AUTHORITY/REQUIREMENTS: Council approval to apply

BACKGROUND/SUPPLEMENTAL INFORMATION:

This requested public hearing is to obtain the views of citizens on community development, to furnish information concerning the amount of funds available and the range of community development activities that may be undertaken under this program, the impact to any historic and archaeological resources that may be affected by the proposed project, and to give affected citizens the opportunity to examine the proposed statement of projected use of these funds.

The proposal is to apply for \$500,000.00 in VCDP Funds which along with other sources of funds will be used to accomplish the following activities:

- The proposed project site is at 18 S. Main Street, Barre City;
- The City of Barre will act as Municipal sponsor for the application to VCDP for

Community Development Block Grant Funds (CDBG) to purchase and renovate 18 S. Main Street, so the Turning Point Center of Central Vermont can relocate to this property from 489 N. Main Street;

- The new space would be a model Peer Recovery Center for persons suffering from drug and alcohol addiction in a safe and welcoming setting;
- Project activities will include acquisition, repair, and major renovation of the building and grounds at 18 South Main Street in order to make it suitable for use as a peer addiction recovery center serving individuals and families in Central Vermont;
- Such physical activities will include, at minimum, a new roof, new windows, new HVAC system, new siding, new electrical and plumbing, and major reconfiguration of interior spaces into meeting rooms, offices, and activity spaces;
- Compliance with the Americans with Disabilities Act will require substantial enlargement and reconfiguration of bathrooms plus an exterior ramp and an interior elevator or lift providing access to the building and all floors that are in use;
- Exterior activities will include repaving the driveway plus repaving and possibly extending the parking lot;
- An environmental review is currently under way on the property.

At the hearing, Mr. Purvis and Mr. Castle can discuss further information about funding resources, the range of community development activities that may be undertaken under this project, the impact of any historic and archeological resources that may be utilized and the intended effect on the Barre and Washington County area in dispelling a lot of the stigma that surrounds persons in need of recovery services and how these services are delivered.

The required public notice by VCDP was in the Times Argus on August 19, 2021, meeting the 15-day notice requirement.

LINK(S): Turning Point Center website: <http://www.tpccv.org/>

ATTACHMENTS: None at this time

INTERESTED/AFFECTED PARTIES: current owner at 18 S. Main Street; Turning Point Center of Central Vermont; City of Barre grant administration staffing, which in turn would be for the good of the individuals that benefit from these services

RECOMMENDED ACTION/MOTION: approval to apply

Current location at 489 N. Main Street



Proposed location at 18 S. Main Street





Department of Public Works
6 North Main St Suite 1
Barre, VT 05641

DPW Priority Activities FY 2021 Updated FY22

The overall priorities are 1) succession planning and implementation ~~2)~~ 3) bond projects underway/progressing ~~3)~~ 2) advancing work organization

These priorities will result in the following actions /accomplishments

Succession

1a) Filling vacancies in enterprise activities Water Treatment Div. **done**, Water Distribution Div. **partially done (1 of 2)**, Sewer Div. **done** and Wastewater Treatment Div. **done but interim req'd** with highly qualified individuals that can assume additional responsibilities within a 1 to 3-year time frame. Average leadership team age – Administration (64), Sewer (57), Water (vacant), Wastewater Treatment (64), Water Treatment (27), Streets (57) **unfulfilled – WWTF Asst Chief and now Chief Operator; in discussion with private Mgmt firm for interim coverage, extensive outreach efforts underway**

1b) Securing training for leadership skills for employees to improve skills in communication, motivation, recordkeeping, supervision and accountability. Soft skills with observable participation for all DPW employees to grow the expectation of professionalism. Limited soft skills training for all DPW employees – so this focuses on Work Leader and up in the organization during the short term. **Over 250 hours of direct instruction and discussion; 3**

full Dept meetings conducted; COVID closed VTrans trainings – anticipate using VTrans Learning Center extensively this year.

#3 Bond project - only 1 done and 2 projects of those approved are near completion Permanaganate **completed**.

2a) i) Berlin St Water lines - initial investigations and correction action contracts if under VT 62 **VTrans Sec 1111 permit application pending**

ii) Dix Reservoir Dam safety physical construction tasks (clearing, access walks) **completed**

iii) Cobble Hill Water Main – ravine repair **completed**

iv) US302 Water main VTrans permitting and contract repair **unfulfilled**

v) **VT 14 Jockey Hollow water line '21**

vi) **Remote valving system for PRVs, storage tanks and critical transmission lines**

#2 Work planning and integration

3a) Publication and execution of a street sweeping program that includes specific street-side closures of parking with public notice and simplified visual cues (cones with no parking tonight this side of street signs), surface water structure (grate cleaning) and Priority Sequencing. **Elusive but we have designated routes and recording of past actions, increased reminders needed to forecast action**

3b) **Development of 4-month work targets and reliable weekly plans for each division with cross division integration; setting DPW wide priorities including treatment plant tasks that require extra support, underway**

CITY OF BARRE, VERMONT

GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2021

FY23 GF Budget - After DH Input
Updated 8-30-21 (DM/DHs)

Line No.	Account No	Account Description	FY 23 Template	FY 22 Approved	FY21 Unaudited 7-28-2021	FY 21 Approved (8-10-2020)	FY 20 Audited
REVENUE							
57							
67							
68	(4070-470)	FEDERAL AND STATE ASSISTANCE					
70	001-4070-470.4074	State Highway Aid	\$ 140,000	\$ 140,000	\$ 179,082	\$ 137,000	\$ 140,322
119							
130			5.25%	2.17%	3.82%		
131	EXPENSES						
635			3.37%	23.58%	-37.78%		
636	(8020) ENGINEERING						
637	001-8020-100.0110	Base Salary , Longevity (3 FTE)	\$ 210,840	\$ 212,715	\$ 178,219	\$ 190,400	\$ 135,009
638	001-8020-100.XXXX	Asst. DPW Director (TOTAL Comp allowance including benefits)	\$ 101,495				
639	001-8020-100.0112	Overtime	\$ 15,000	\$ 4,000	\$ 9,260	\$ 4,000	\$ 13,221
640	001-8020-110.0150	FICA	\$ 22,632	\$ 16,579	\$ 14,107	\$ 14,872	\$ 11,334
641	001-8020-130.0180	Training/Development	\$ 3,500	\$ 1,500	\$ 150	\$ -	\$ -
642	001-8020-130.0182	Travel/Meals/Mileage	\$ 700	\$ -	\$ 109	\$ -	\$ -
643	001-8020-200.0214	Telephone	\$ 2,300	\$ 2,266	\$ 1,870	\$ 2,250	\$ 2,416
644	001-8020-210.0312	Office Machine Maintenance	\$ 500	\$ 500	\$ -	\$ 500	\$ 37
645	001-8020-310.0615	Engineering Equipment/Licensing (GPS, GIS)	\$ 4,500	\$ 4,500	\$ -	\$ 3,000	\$ -
646	001-8020-320.0720	Director POV Mileage Reimbursement Allowance	\$ 1,600	\$ 2,500	\$ 1,554	\$ 2,500	\$ 1,545
647	001-8020-320.0724	Radio Maintenance	\$ 750	\$ 500	\$ 55	\$ 500	\$ 398
648	001-8020-340.0940	Clothing	\$ 500	\$ 500	\$ 153	\$ -	\$ -
649	001-8020-340.0943	Footwear	\$ 430	\$ 430	\$ -	\$ 336	\$ 150
650	001-8020-340.0944	Vision	\$ 565	\$ 565	\$ 565	\$ 590	\$ -
642	001-8020-350.1053	Office Supplies, Equip & Copier Lease	\$ 1,500	\$ 1,500	\$ 3,188	\$ 2,000	\$ 1,262
643	001-8020-370.1380	COVID Materials	\$ -	\$ -	\$ 31	\$ -	\$ -
644	001-8020-440.1240	Computer Equip/Software	\$ 1,500	\$ 500	\$ 1,881	\$ 2,500	\$ -
645	001-9020-110.0151	Health Insurance	\$ 29,304	\$ 38,330	\$ -	\$ 35,866	\$ -
646	001-9020-110.0152	Life Insurance	\$ 1,643	\$ 1,500	\$ -	\$ 1,501	\$ -
647	001-9020-110.0153	Dental Insurance	\$ 1,303	\$ 1,390	\$ -	\$ 1,388	\$ -
648	001-9030-110.0154	Pension	\$ 18,668	\$ 13,740	\$ -	\$ 12,771	\$ -
649	Sub Total		\$ 419,230	\$ 303,515	\$ 211,141	\$ 274,974	\$ 165,372
650			38.12%	10.38%	27.68%		
682			0.00%	47.22%	-81.19%		
683	(8050) STREET DEPARTMENT						
684		Overtime	\$ -	\$ -	\$ -	\$ -	\$ -
685	001-8050-100.0101	Base Salary , Longevity (13.6 FTE)	\$ 693,930	\$ 700,935	\$ 244,858	\$ 633,933	\$ 256,702
639	001-8050-100.0102	Personnel/ Charge Job			\$ 19,444	\$ -	\$ 26,952
640	001-8050-100.0103	Personnel Services -NSC			\$ 8,176	\$ -	\$ 9,849

CITY OF BARRE, VERMONT

GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDNG JUNE 30,2021

Line No.	Account No	Account Description	FY 23 Template	FY 22 Approved	FY21 Unaudited 7-28-2021	FY 21 Approved (8-10-2020)	FY 20 Audited
641	001-8050-100.0104	Personnel Services -SW			\$ 32,151		\$ 33,572
642	001-8050-100.0105	Personnel Services -SNO			\$ 7,389		\$ 14,928
643	001-8050-100.0106	Personnel Services -SS			\$ 42,226		\$ 29,806
644	001-8050-100.0107	Personnel Services -Garage			\$ -		\$ -
645	001-8050-100.0108	Personnel Services -VEH MAINT			\$ 31,893		\$ 24,441
646	001-8050-100.0109	Personnel Services -Sno EQ			\$ 30,643		\$ 24,811
647	001-8050-100.0110	Personnel Services -P Time			\$ -		\$ -
648	001-8050-100.0111	Payroll Reimbursement			\$ (2,629)		\$ (9,839)
649	001-8050-100.0113	Personnel Svc - Patch PH			\$ 15,407		\$ 20,487
650	001-8050-100.0114	Personnel Svc - SWP STS			\$ 4,802		\$ 7,208
651	001-8050-100.0116	Lawn Waste -Spring/ Fall Collections			\$ -		\$ 221
652	001-8050-100.XXXX	Bulk Waste & Tire Collection Days OT	\$ 1,750	\$ 850	\$ -		\$ -
653	001-8050-100.0117	Personnel Svc - Sand/ Salt STS			\$ 15,864		\$ 18,031
654	001-8050-100.0118	Personnel Svc - SN PL P Lots			\$ 4,660	\$ 8,000	\$ 6,314
655	001-8050-100.0119	Personnel Svc - Sno PU STS			\$ 14,942		\$ 16,650
656	001-8050-100.0120	Personnel Svc - Sno PI STS OT			\$ 7,420		\$ 8,521
657	001-8050-100.0121	Personnel Svc - Sand /Salt STS OT			\$ 6,851		\$ 6,229
658	001-8050-100.0122	Personnel Svc - Sno PI P Lots OT			\$ 1,129		\$ 1,580
659	001-8050-100.0123	Personnel Svc - Sno PU STS OT			\$ 5,582		\$ 8,921
660	001-8050-100.0124	Personnel Svc - Equip Maint			\$ 22,672		\$ 17,005
661	001-8050-100.0125	Personnel Svc - Sweep SW			\$ 9,761		\$ -
662	001-8050-100.0131	Overtime	\$ -	\$ -	\$ 27,807	\$ -	\$ 34,494
663	001-8050-110.0150	FICA	\$ 53,220	\$ 53,687	\$ 40,649	\$ 49,108	\$ 41,977
664	001-8050-110.0162	Claims/Deductibles	\$ 2,000	\$ 2,000	\$ 1,500	\$ 3,000	\$ 1,000
666	001-8050-120.0171	Consulting Services	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -
667	001-8050-120.0172	Storm Water Permits (Fees Only)	\$ 7,500	\$ 5,500	\$ 14,339	\$ 5,500	\$ 1,802
668	001-8050-130.0180	Training and Development (CDL Training/Road Scholar Program)	\$ 4,500	\$ 1,500	\$ 947	\$ 1,500	\$ 1,098
669	001-8050-130.0182	Travel and Meals	\$ 250	\$ 250	\$ -	\$ 250	\$ -
670	001-8050-200.0210	Electricity	\$ 10,000	\$ 10,000	\$ 8,513	\$ 10,000	\$ 9,308
671	001-8050-200.0213	Rubbish Removal	\$ 5,000	\$ 4,000	\$ 4,636	\$ 5,000	\$ 3,225
672	001-8050-200.0214	Telephone	\$ 2,500	\$ 4,700	\$ 1,466	\$ 2,000	\$ 1,969
673	001-8050-210.0320	Equipment Rental - Snow (10 w Dumps)	\$ 1,500	\$ 5,000	\$ 825	\$ 7,000	\$ 4,134
674	001-8050-210.0323	Equipment Rental - Streets (Excavators)	\$ 7,500	\$ 7,500	\$ -	\$ 12,500	\$ -
675	001-8050-230.0510	Advertising/Printing	\$ 1,000	\$ 1,000	\$ 229	\$ 1,500	\$ 431
676	001-8050-230.0530	Vehicles Damage	\$ 2,000	\$ 2,000	\$ -	\$ 1,000	\$ 1,915
677	001-8050-230.0531	Plow Damage	\$ 2,500	\$ 2,500	\$ 637	\$ 2,500	\$ 2,300
678	001-8050-310.0620	Barricades, Lights - STS	\$ 1,000	\$ 500	\$ 602	\$ 500	\$ 2,578
679	001-8050-310.0622	Culverts - SS	\$ 3,500	\$ 3,500	\$ -	\$ 4,500	\$ -
680	001-8050-310.0626	Guardrails	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ 1,975
681	001-8050-310.0628	Pre-Cast CB's & Grates - SS	\$ 10,000	\$ 10,000	\$ -	\$ 2,500	\$ -
682	001-8050-320.0724	Radio	\$ 1,000	\$ 1,000	\$ 430	\$ 3,500	\$ 398
683	001-8050-320.0727	Building and Grounds	\$ 7,500	\$ 10,000	\$ 11,246	\$ 10,500	\$ 10,851
684	001-8050-320.0740	Equipment Maintenance- STS	\$ 40,000	\$ 55,000	\$ 29,295	\$ 55,000	\$ 60,358
685	001-8050-320.0742	Snow Equipment Maintenance	\$ 15,000	\$ 20,000	\$ 11,032	\$ 17,500	\$ 21,938

CITY OF BARRE, VERMONT

GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No	Account Description	FY 23		FY 22		FY21	FY 21	FY 20
			Template	Approved	Unaudited 7-28-2021	Approved (8-10-2020)	Audited		
686	001-8050-320.0743	Truck -Maintenance STS	\$ 73,500	\$ 70,000	\$ 76,776	\$ 70,000	\$ 70,344		
687	001-8050-320.0745	Bridge & Railing Repairs	\$ -	\$ 1,500	\$ -	\$ 2,500	\$ -		
688	001-8050-320.0746	Street Painting	\$ 7,500	\$ 7,500	\$ 3,764	\$ 7,500	\$ 7,792		
689	001-8050-320.0747	Yard Waste Semi Annual Collection Prg	\$ 2,200	\$ 2,200	\$ 149	\$ -	\$ 814		
690	001-8050-320.0748	Roadside Mowing	\$ 6,000	\$ 6,000	\$ 300	\$ 6,000	\$ -		
691	001-8050-320.0749	Tire Disposal Event (non-grant expense)	\$ 5,000	\$ 2,500	\$ -	\$ -	\$ 1,997		
692	001-8050-320.0750	Bulk Waste Removal - Disposal Fees	\$ 17,500	\$ 17,500	\$ -	\$ -	\$ -		
693	001-8050-330.0828	Fuel Oil - Garage & Barricade Rm	\$ 21,632	\$ 15,226	\$ 12,572	\$ 13,363	\$ 18,991		
694	001-8050-330.0834	Fuel Reimbursement	\$ -	\$ -	\$ (57,252)	\$ -	\$ (63,808)		
695	001-8050-330.0835	Vehicle Fuel	\$ 74,500	\$ 56,327	\$ 104,581	\$ 19,800	\$ 110,842		
696	001-8050-330.0836	Propane for Hot Box	\$ 250	\$ 250	\$ -	\$ 250	\$ 22		
697	001-8050-330.0837	Vehicle Grease and Oil	\$ 4,000	\$ 7,000	\$ 2,124	\$ 7,000	\$ 5,789		
698	001-8050-340.0940	Clothing (Uniform/Dry Cleaning Service)	\$ 12,000	\$ 12,000	\$ 10,943	\$ 14,000	\$ 12,235		
699	001-8050-340.0941	Safety Equipment	\$ 2,000	\$ 3,000	\$ 1,001	\$ 4,500	\$ 1,460		
700	001-8050-340.0942	Physical Exams	\$ 540	\$ 540	\$ -	\$ -	\$ 256		
701	001-8050-340.0943	Footwear	\$ 2,720	\$ 2,720	\$ 1,811	\$ 2,640	\$ 1,693		
702	001-8050-340.0944	Vision	\$ 2,700	\$ 2,700	\$ 711	\$ 2,622	\$ -		
703	001-8050-350.1053	Office Expense	\$ 500	\$ 500	\$ 294	\$ 750	\$ 341		
704	001-8050-350.1060	Small Tools	\$ 2,500	\$ 2,500	\$ 1,012	\$ 2,500	\$ 2,556		
705	001-8050-350.1061	Supplies Garage	\$ 15,000	\$ 30,000	\$ 13,296	\$ 7,500	\$ 28,401		
706	001-8050-350.1062	Supplies SW	\$ 20,000	\$ 5,000	\$ 23,741	\$ 750	\$ 14,215		
707	001-8050-350.1063	Supplies New SW Construction/Rehab	\$ 3,000	\$ 3,000	\$ 4,446	\$ 1,500	\$ 2,726		
708	001-8050-350.1064	Supplies SS	\$ 12,000	\$ 7,500	\$ 16,591	\$ 7,500	\$ 7,129		
709	001-8050-350.1065	Supplies STS	\$ 7,500	\$ 7,500	\$ 9,472	\$ 7,500	\$ 5,415		
710	001-8050-350.1066	SNO - Snow (Chains, plow blades, etc.)	\$ 5,000	\$ 6,000	\$ 92	\$ 10,000	\$ 4,439		
712	001-8050-360.1171	Asphalt- SW repairs	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -		
713	001-8050-360.1172	Bituminous Hot Mix - Streets	\$ 12,500	\$ 12,500	\$ 10,055	\$ 12,500	\$ 9,428		
714	001-8050-360.1173	Bituminous Hot Mix - Surface Sewers	\$ 1,500	\$ 2,500	\$ 332	\$ 2,500	\$ 67		
715	001-8050-360.1174	Chloride - SNO	\$ -	\$ 1,250	\$ -	\$ 1,500	\$ -		
716	001-8050-360.1175	Concrete - SW repairs (small)	\$ 2,500	\$ 5,000	\$ -	\$ 5,000	\$ 2,000		
717	001-8050-360.1177	Gravel - STS	\$ 500	\$ 500	\$ -	\$ 1,500	\$ -		
718	001-8050-360.1181	Kold Patch - STS (pothole repairs)	\$ 5,000	\$ 8,500	\$ 2,466	\$ 8,500	\$ 7,274		
719	001-8050-360.1184	Salt - Sno	\$ 180,000	\$ 180,000	\$ 109,224	\$ 200,000	\$ 156,499		
720	001-8050-360.1187	SNO - Snow (Streets) Sand	\$ 5,000	\$ 5,000	\$ 4,092	\$ 5,500	\$ 375		
721	001-8050-360.1188	SS - Surface Sewers (Gravel Backfill)	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -		
722	001-8050-360.1189	Street & Parking Signs	\$ 5,000	\$ 4,000	\$ 4,844	\$ 4,500	\$ 3,595		
723	001-8050-360.1190	Salt Reimbursement	\$ -	\$ -	\$ (1,464)	\$ -	\$ (5,177)		
724	001-8050-360.1191	Street Light Maint. (Bulbs-not signals)	\$ 250	\$ 500	\$ 406	\$ 5,000	\$ 208		
725	001-8050-360.1192	KA Parking Lot/SW Exp	\$ -	\$ -	\$ 1,037	\$ -	\$ 6		
726	001-8050-360.1192	KA Pocket Park Exp	\$ -	\$ -	\$ -	\$ -	\$ -		
727	001-8050-440.1240	Computer Equip/Software	\$ 4,100	\$ 1,250	\$ 2,029	\$ 2,500	\$ -		
728	001-9020-110.0151	Health Insurance	\$ 189,548	\$ 187,086	\$ -	\$ 202,830	\$ -		
729	001-9020-110.0152	Life Insurance	\$ 7,450	\$ 7,622	\$ -	\$ 7,429	\$ -		
730	001-9020-110.0153	Dental Insurance	\$ 5,348	\$ 6,110	\$ -	\$ 5,940	\$ -		

CITY OF BARRE, VERMONT

GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2021

Line No.	<u>Account No.</u>	<u>Account Description</u>	FY 23 Template	FY 22 Approved	FY21 Unaudited 7-28-2021	FY 21 Approved (8-10-2020)	FY 20 Audited
731	001-9030-110.0154	Pension	\$ 54,700	\$ 47,012	\$ -	\$ 41,006	\$ -
732	Sub Total		<u>\$ 1,657,088</u>	<u>\$ 1,652,215</u>	<u>\$ 1,036,839</u>	<u>\$ 1,537,171</u>	<u>\$ 1,132,061</u>
733			0.29%	7.48%	-8.41%		



City of Barre, Vermont

"Granite Center of the World"

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 9-14-21**

Consent Item No.: _____ **Discussion Item No. 9.E** **Action Item No.** _____

AGENDA ITEM DESCRIPTION:

Presentation of FY22 Capital Equipment Plan (CEP)

SUBJECT: 10-year CEP

SUBMITTING DEPARTMENT/PERSON: Finance Director/City Manager

STAFF RECCOMENDATION: Accept FY22 CEP subject to funding availability

STRATEGIC OUTCOME/PRIOR ACTION: Identify schedule and priorities for replacement of high-cost capital equipment

EXPENDITURE REQUIRED:

Capital Equipment – as presented: Need in FY22 ~\$983k
Unfunded in FY22 ~\$676k

FUNDING SOURCE(S):

- ~\$105k equipment portion of annual tax appropriation from Streets/Sidewalks/Equipment ballot item
- ~\$175k annual tax appropriation from General Fund (equipment portion of bond debt service payments)
- ~\$5k Enterprise Fund allocation
- ~\$10k Grant Funded
- ~\$12k FY21 CEP balance carry-forward

LEGAL AUTHORITY/REQUIREMENTS: N/A

BACKGROUND/SUPPLEMENTAL INFORMATION: N/A

LINK(S): N/A

ATTACHMENTS: CEP

INTERESTED/AFFECTED PARTIES:

Department Heads/City Employees
City Council
City Taxpayers

RECOMMENDED ACTION/MOTION:

“Accept FY22 Capital Equipment Plan as presented, subject to funding availability”



City of Barre, Vermont

“Granite Center of the World”

Dawn Monahan
Finance Director

6 N. Main St., Suite 3
Barre, VT 05641
Telephone (802) 476-0252
FAX (802) 476-0264
financedirector@barrecity.org

MEMO

TO: Barre City Council
FR: Dawn Monahan, Finance Director
CC: City Manager
DATE: 09/10/2021

SUBJECT: 10-year Capital Equipment Plan

Councilors:

Please find the 10-year Capital Equipment Plan (CEP) attached. As you may recall, a draft version of the CEP was provided for awareness and review back in December 2020. That draft has now morphed into the 10-year capital plan attached and is being presented at the September 14th council meeting. This plan is managed by me, with the collective input of the appropriate Department Heads and Manager Mackenzie’s senior review.

Please consider this a working 10-year CEP. The assumptions made in this document will need to be revisited as funding opportunities present themselves, throughout the budget planning sessions, changing needs in the City and economy as a whole. This CEP includes capital equipment purchased in FY21 and sets forth the capital equipment replacement needs for the next 10 years. It incorporates two (2) spreadsheets as follows:

1. 10-Year Capital Equipment Financial Plan (the “CEP”)
2. Equipment Replacement Plan and Financial Information (the Assets List)

The “operative” portion of these two spreadsheets is **Item 1**, which can be considered the “CEP” and is where you should probably focus your attention. **Item 2** is essentially the “Assets List”, which is used to populate the CEP.

Most importantly, you will want to focus your attention to the capital needs identified for FY22 and the bottom (lines 145 thru 153) of Item 1 (10-Year Capital Equipment Financial Plan). Steve and I can elaborate in more detail on Tuesday, but following is a brief explanation of each line specifically for FY22:

- Line 145 \$901k: Cost summary of the General Fund equipment scheduled for replacement
- Line 146 \$82k: Cost summary of the Water/Sewer Enterprise Funds equipment scheduled for replacement
- Line 147 \$105k: Amount of Equipment Funding available from the FY22 Streets/Sidewalks/Equipment voter approved ballot item
- Line 148 \$175k: Amount of funding carried in the Debt Service portion of the FY22 General Fund Budget
- Line 149 \$5k: Amount of funding carried in the Debt Service portion of the FY22 Water/Sewer Enterprise Funds
- Line 150 \$0: Amount of proceeds from sale/scrap of equipment
- Line 151 **(\$697k)**: As captioned, this is the Annual Surplus/**(Unfunded)** Balance in FY22
- Line 152 \$10k: An allowance from Drug Forfeiture/Asset Seizure funding to be utilized to support equipment replacement needs
- Line 153 **(\$676k)**: Cumulative Surplus/**(Unfunded)** Balance from the previous year, **net** of any budgeted or grant funding

Summary:

The unfunded financial estimate for identified equipment needs in FY22 is \$676k. For the most part, the need is generally in the \$300,000 to \$700,000 range in any given year for the next 10-years. At times it approaches or exceeds \$1,000,000! Steve and I will be available Tuesday evening to engage the Council to start the discussion of this challenge.

(2) EQUIPMENT REPLACEMENT SCHEDULE AND FINANCIAL INFORMATION

FY22

***Note - This is the baseline schedule and financial data supporting the 10 year Capital Equipment Plan (CEP)**

		Life of Equipment (Standard or Maximum)	Standard	Annual Interest	Inflation Rate		2.00%	Budget Year	2022	Year of replacement cost determination				
DEPT	Asset Tag	SERIAL OR VIN	EQUIPMENT INVENTORY	EQUIPMENT TYPE	CALENDAR YEAR PURCHASED	FINANCE (YES OR NO)	FINANCING LENGTH (YRS)	EXPECTED LIFE (YRS)	EXPECTED YEAR OF REPLACEMENT	ACTUAL BUDGET YEAR	ESTIMATED COST IN REPLACEMENT YEAR	ACTUAL FINANCING PAYMENT	TRADE IN VALUE	RECOMMENDED APPROPRIATION
FAC	7015-0001	1FTRF14W29KC70861	2009 FORD F150	PICKUP	2009	No		15	2024		29,226			
FAC	7015-0003	1FTBF2B68MEC10343	2021 FORD F250	PICKUP	2020	YES	20	21	2041		40,923	33,446		
FAC	8500-0116	3C7WRTAJXGG268006	2016 DODGE RAM	4WD RAM 3500 DUMP	2017	No		10	2027		56,286			
FAC		9381171	2004 SCAG	ZERO TURN MOWER 60"	2004	No		18	2022		9,364			
FAC		20570	2016 KUBOTA	ZERO TURN MOWER 60"	2016	No		10	2026		7,996			
FAC		D1800349	2008 SCAG	ZERO TURN MOWER 48"	2018	No		5	2023		5,306			
FAC		4K8CX162041D63253	2000 BIG TEX	16 FT TRAILER	2000	No		25	2025		5,631			
REC		1885	1973 ZAMBONI	ICE RESURFACER 550	1973	No		51	2024		-			
REC	7050-0002	7237	2002 ZAMBONI	ICE RESURFACER 550	2002	No		22	2024		89,301			
CEM	7015-0002	3C7WRTAJ7GG35872	2016 DODGE RAM	4WD RAM 3500 DUMP	2017	No		10	2027		56,286			
CEM	8500-0110	G611909	2005 NEW HOLLAND	TRACTOR/BACKHOE	2005	No		17	2022		43,697			
CEM	8500-0115	11314	2016 KUBOTA	ZERO TURN MOWER 48"	2016	No		10	2026		6,870			
CEM	8500-0114	20118	2016 KUBOTA	ZERO TURN MOWER 48"	2016	No		10	2026		6,870			
CEM	8500-0111	74291	2009 TORO	ZERO TURN MOWER 54"	2009	No		14	2023		5,306			
CEM		4790174	1999 SCAG	WALK BEHIND MOWER 54"	2002	No		21	2023		7,428			
CEM	8500-0113	1MOHPXGSHGM141386	2016 JOHN DEERE	HXP GATOR UTV	2016	No		10	2026		12,388			
CEM		4001641261	2020 SIMPLICITY	PRESTIGE MOWER	2020	No		10	2030		10,361			
CEM		4001641265	2020 SIMPLICITY	PRESTIGE MOWER	2020	No		10	2030		10,361			
PD	6050-0101	1FM5K8AR1JGB47654	2018 FORD INTERCEPTOR	UTILITY CRUISER	2018	YES	10	11	2029		69,968	5,405		
PD	6050-0102	1FM5K8AR0GGA36926	2016 FORD EXPLORER	UTILITY CRUISER	2018	No		10	2028		68,596			
PD	6050-0104	1FM5K8AR9HGD25241	2017 FORD EXPLORER	UTILITY CRUISER	2017	No		10	2027		67,251			
PD	6050-0097	1FM5K8AR0GGA38689	2016 FORD EXPLORER	UTILITY CRUISER	2016	No		10	2026		65,932			
PD	6050-0092	1FM5K8AR7FGA96748	2015 FORD EXPLORER	UTILITY CRUISER	2015	No		10	2025		64,640			
PD	6050-0109	1FM5K8AR6JGC75081	2018 FORD INTERCEPTOR	UTILITY CRUISER	2019	No		10	2029		69,968			
PD	6050-0096	2GKFLVEK4E6152777	2014 GMC TERRAIN	SLE	2016	No		10	2026		21,834			
PD	6050-0082	1GNKS2E09CR284498	2012 CHEVY TAHOE	4WD SUV	2012	No		10	0		-			
PD			2021 FORD INTERCEPTOR	UTILITY CRUISER	2021	No		10	2031		77,527			
PD	6050-0094	3FAHP0HA6CR194667	2012 FORD FUSION	SEDAN	2014	No		10	2024		13,530			
PD	6050-0051	40LWB16208P148794	2008 PACE	COMMUNICATION TRAILER	2008	No		25	2033		23,079			
PD	6050-0090	1A9S30ES9C1872223	2013 AEP	SPEED CART & TRAILER	2014	No		10	2024		9,742			
PD			NEW SPEED CART	SPEED CART & TRAILER	2021	No		8	2022		9,742			
PD			1990 GMC HUMMER			No			0		-			
PD			1986 GMC HUMMER			No			0		-			
PD	6050-0107	1N6AA1CJ4HNS65522	2017 NISSAN TITAN	S	2019	No		10	2029		30,588			
PD	6050-0108	2GNFLFEK5F6291911	2015 CHEVY EQUINOX	LT	2019	No		10	2029		12,200	1,965		
PD	6050-0078	1G1ZA5EB7AF256087	2010 CHEVY MALIBU	SEDAN	2010	No		12	2022		11,965			
PD		1FM5K8AB4LGD01263	2020 FORD INTERCEPTOR	UTILITY CRUISER	2020	No		10	2030		71,367			
PD		0669	IDEMIA CABINET LIVESCAN (AFIS)	FINGERPRINT & MUGSHOT CABINET	2020	No		10	2030		24,167			
FD	6050-0087	2G1WD5E32D1261440	2013 CHEVY IMPALA	SEDAN	2013	No		10	2023		5,306			
FD	6040-0123	1FM5K8AR7JGB92212	2018 FORD INTERCEPTOR	UTILITY CRUISER	2018	YES	10	11	2029		32,865	4,170		
FD	6040-0014	40LWB16294P103671	2004 PACE	HAZMAT TRAILER	2004	No		30	2034		32,987			
FD	6040-0045	1FTNW21P84EC09555	2004 FORD F250	PICKUP	2004	No		20	2024		8,000			
FD	6040-0102	1S9AIHFDOP003033	1993 SUTPHEN	FIRE PUMPER/TANKER	2011	No		11	2022		286,110			
FD	6040-0103	44KFT4284CWZ22200	2012 HME CUSTOM	FIRE PUMPER/TANKER	2011	YES	10	15	2026		563,081	50,552		
FD	6040-0098	44KFT42879WZ21681	2009 HME PUMPER	FIRE PUMPER/TANKER	2010	interdeptmenta	10	15	2025		552,040			
FD	6040-0127	1GCRKSE70CZ216093	2012 CHEVY SILVERADO	PICKUP	2019	No		10	2029		-			
FD	6040-0122	44KFT6483GWZ22882	2017 HME AHERNS-FOX	104' AERIAL PLATFORM	2017	YES	20	21	2038		1,856,720	56,322		
FD	6040-0125	1G1ZA5EU7CF263478	2012 CHEVY MALIBU	SEDAN	2019	No		10	2029		5,975			
FD	6040-0124	1GNFK16397R276847	2007 CHEVY SUBURBAN	1500 LT	2019	No		10	2029		17,926			
FD	6040-0089	1FDXF47R68EB48821	2008 FORD F450	AMBULANCE	2008	No		15	2023		244,078			

FD	6040-0121	1HTJSSKK6CJ672266	2012 INTERNATIONAL	TERRASTAR RESCUE TRUCK	2017	No		10	2027		287,171		
FD	6040-0128	1FDUF5HT9KEF89711	2019 FORD F550	AMBULANCE	2019	YES	5	10	2029		274,871	37,431	
FD	6040-0130	3C6UR5CJXLG297987	2020 DODGE RAM	2500 TRADESMAN CREW CAB	2020	YES	20	10	2030		44,770	46,702	
FD			CARDIAC MONITORS/DEFIBS (2)		2014	Possibly		8	2022		64,032		
DPW	8050-0090	1HTSHADT71H347780	2001 INTERNATIONAL	BUCKET TRUCK	2018	No		15	2033		213,445		
DPW	8050-0095	1GDM7H1J09J516832	1993 GMC	BUCKET TRUCK	2005	No		20	2025		-		
DPW	8330-0079	1HTGMADR0SH649760	1995 INTERNATIONAL	10 WHEELER	1995	No		30	2025		121,449		
DPW	8050-0064	1HTWDAAR6AJ254747	2010 INTERNATIONAL	7400 2WD W/ PLOW	2009	No		13	2022		163,343		
DPW	8050-0065	1HTWEAAR3AJ254749	2010 INTERNATIONAL	7400 4WD W/ PLOW & WING	2009	No		15	2024		192,673		
DPW	8050-0069	1HTWEAAR9BJ409774	2011 INTERNATIONAL	7400 4WD W/ PLOW & WING	2011	No		15	2026		200,457		
DPW	8050-0068	1HTWDAZR6BJ410033	2011 INTERNATIONAL	7400 2WD W/ PLOW	2011	No		15	2026		176,807		
DPW	0078 & 805	3HAWDSTR7HL020888	2017 INTERNATIONAL	7400 4WD W/ PLOW	2016	No		15	2031		221,321		
DPW	0079 & 805	3HAWESTR4HL020859	2017 INTERNATIONAL	7400 2WD W/ PLOW	2016	No		15	2031		195,210		
DPW	8050-0086	3HAWGTAT8KL620032	2019 INTERNATIONAL	7400 10 WHEELER	2018	YES	10	30	2048		191,513	82,835	
DPW	8050-0087	1HTWLAZR87J444906	2007 INTERNATIONAL	7500 2WD W/ PLOW	2018	YES	10	7	2025		173,341	43,550	
DPW	8050-0075	1FDWF3HR3AEA14424	2010 FORD F350	DUMP TRUCK W/PLOW	2014	No		15	2029		62,742		
DPW	8050-0072	1FDRF3H60CEC13131	2012 FORD F350	DUMP TRUCK	2012	No		15	2027		55,137		
DPW	8050-0082	1FTBF2B63GED28966	2016 FORD F250	PICKUP	2016	No		8	2024		35,179		
DPW	8050-0100	1GCEK19C39Z291265	2009 CHEVY SILVERADO	PICKUP	2013	No		9	2022		33,813		
DPW	8050-0059	A33356	2008 KOMATSU	WHEEL LOADER WA320	2008	No		20	2028		181,607		
DPW	8050-0073	1DW624KPJCE644488	2012 JOHN DEERE	624K WHEEL LOADER	2014	No		20	2034		211,117		
DPW	8050-0092	1DW524KHJF692941	2019 JOHN DEERE	524K WHEEL LOADER	2018	YES	10	20	2038		207,096	15,240	
DPW	8050-0063	EW17003029	2000 VOLVO	EW170 EXCAVATOR	2009	No		15	2024		189,426		
DPW	8050-0088	1FVACXDT7HHHW2318	2017 JOHNSTON FREIGHTLINER	SWEEPER 3000	2017	No		20	2037		343,059		
DPW	8050-0001	515832635	2015 BOBCAT	S450 SKIDSTEER	2000	No		25	2025		35,883		
DPW	8050-0070	AU4Y11252	2011 BOBCAT	S130 SKIDSTEER	2011	No		15	2026		36,600		
DPW	8050-0066	A3L335497	2010 BOBCAT	S160 72" BLADE	2010	No		15	2025		35,883		
DPW			SPRAYER #1			No			0		0		
DPW			1973 SNO-GO	BLOWER		No			0		0		
DPW			1978 SNO-GO	BLOWER		No			0		0		
DPW		125	BRYANT	SIDEWALK SANDER		No			0		0		
DPW			BRYANT	SIDEWALK SANDER		No			0		0		
DPW			BRYANT	SIDEWALK SANDER		No			0		-		
DPW		589	BRYANT	SIDEWALK SANDER		No			0		-		
DPW		VT131492	2000 HANDMADE TRAILER	UTILITY TRAILER; 26' 12T		No			0		0		
DPW		VT318449	2005 HANDMADE TRAILER	UTILITY TRAILER; 22' 8T		No			0		0		
DPW		1F9P41426EM339224	2014 FALCON TRAILER	UTILITY TRAILER; 14' 3T		No			0		0		
DPW			2007 INGERSOLL RAND	AIR COMPRESSOR		No			0		0		
DPW	8300-0189	X102032X	2001 SUPERPAC	6620 ROLLER	2011	No		20	2031		142,988		
DPW			1999 LINCOLN WELDER	WELDER		No			0		0		
DPW			2008 AIR DRILL	AIR DRILL		No			0		0		
DPW			JACK HAMMER	JACK HAMMER		No			0		0		
DPW			SMALL TORCHES	SMALL TORCHES		No			0		0		
DPW			2012 CUT-OFF-SAW	CUT-OFF-SAW		No			0		0		
DPW			2020 CUT-OFF-SAW	CUT-OFF-SAW	2020	No		5	2025		1,601		
DPW			2007 CEMENT MIXER	CEMENT MIXER		No			0		0		
DPW			2000 CEMENT MIXER	CEMENT MIXER		No			0		0		
DPW	8050-0076	1F9P41426EM339224	2014 FALCON	ASPHALT RECLAIMER	2014	No		15	2029		31,670		
DPW			CHAIN SAWS	7x CHAIN SAWS		No			0		0		
DPW			PAN TAMP	PAN TAMP		No			0		0		
DPW			PAN TAMP	PAN TAMP		No			0		0		
DPW			GRADER ATTACHMENT	GRADER ATTACHMENT		No			0		0		
DPW			2016 PAVEMENT CUTTER	PAVEMENT CUTTER; CART MOUNT		No			0		0		
DPW	8050-0093	1HTWDAZR6BJ275800	2011 INTERNATIONAL	7400 W/ PLOW	2018	YES	10	5	2023		166,610	69,510	
DPW	8050-0219	DDD0DV23NJNTT0539	2018 CASE	DV23 DOUBLE DRUM ROLLER	2020	YES	20	21	2041		62,900	38,908	
DPW	8050-0094		QUICKMILL PLANER	18" COLD PLANER	2018	YES	10	15	2033		20,051	16,673	
DPW	8050-0098	RL4J-6516	GENIE LIGHTING TRAILER	KUBOTA ENGINE POWERED LIGHT PLANT	2019	No		15	2034		19,132		
DPW	8050-0099	RL4J-6513	GENIE LIGHTING TRAILER	KUBOTA ENGINE POWERED LIGHT PLANT	2019	No		15	2034		19,132		

DPW	8050-0097	1HHTKTSWK6LH852222	2020 INTERNATIONAL	CV515 W/ PLOW & SANDER	2020	YES	20	15	2035		111,034	100,800		
DPW	8050-0096	1HTEDTAR5MH625321	2021 INTERNATIONAL	HV507 SIDE DUMP W/ PLOW & SANDER	2020	YES	20	15	2035		211,301	199,023		
DPW	8050-0101	JJGN59SNELC775104	2020 CASE	590SN LOADER BACKHOE	2020	YES	20	20	2040		176,382	113,324		
SEWER		1FDXE45P44HA47595	2004 FORD E350	OSAGE	2014	No		10	2024		48,168			
SEWER	8330-0007		2004 ARIES CAMERA	ON MINI-BADGER	2004	No		20	2024		14,339			
SEWER		M18-1196 Controller/ 3835	CAMERA		2021	No		10	2031		16,471			
SEWER	8300-0217	1FVHG3FE8JHS1482	2018 FREIGHTLINER	CAMEL 200 EJECTOR VACTOR	2017	No		20	2037		518,089			
SEWER			TRANSIT			No			0		0			
WWTP	8300-0220	60238	2004 KOMATSU	BUCKET LOADER	2020	YES	20	10	2030		188,944	32,738		
WWTP	8200-0033	1HTSDAAR52H514577	2002 INTERNATIONAL	DUMP TRUCK	2001	No		25	2026					
WWTP	8330-0080	1GNUKAE03AR186809	2010 CHEVY	TAHOE	2010	No		12	2022		33,813			
WATER	8200-0367	1FDWE35P89DA83908	2009 FORD F350	VAN REMOUNT	2010	No		12	2022		46,298			
WATER	8200-0337	1FTBF2B61GED28965	2016 FORD F250	PICKUP	2016	No		10	2026		36,600			
WATER		153225U86953	1986 INGERSOLL RAND	AIR COMPRESSOR		No			0		0			
WATER			2001 HAMMER	ATTACHED TO BUCKET		No			0		0			
WATER			2020 Hoe-HAMMER 950#	ATTACHED TO BUCKET	2019	No		20	2039		2,112			
WATER			HONDA	TAMP		No			0		0			
WATER			AMERICAN TRENCH	8x6 TRENCH BOX VARIABLE	2019	No		20	2039		12,383			
WATER			JAX	10x6 TRENCH BOX VARIABLE	2019	No		20	2039		11,654			
WATER			MULTIQUIP	SMALL PUMP		No			0		0			
WATER		1208C-GS 44AW	1968 CARTER PUMP TRAILER	UTILITY TRAILER		No			0		0			
WATER			JACK HAMMER	JACK HAMMER		No			0		0			
WATER		61257314	1983 NORMA	UTILITY TRAILER 12'; 1500LB	1983	No		45	2028		1,699			
WATER			2020 UTILITY TRAILER; 22' 4T	UTILITY TRAILER	2020	No		20	2040		3,715			
WATER			1992 TAP MAC	TAPPING MACHINE		No			0		0			
WATER	8200-0366	3FAHP0GA3BR269034	2011 FORD FUSION	SEDAN	2018	No		5	2023		19,632			
WTP	8050-0083	1GCNKPEA5C7192980	2012 CHEVROLET SILVERADO	PICKUP	2012	No		17	2029		-			
									0					
TOTAL											10,585,447			



City of Barre, Vermont

"Granite Center of the World"

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 09-14-21**

Consent Item No.: _____ **Discussion Item No.** _____ **Action Item No.** 9F

AGENDA ITEM DESCRIPTION:

Cemetery Investment Policy.

SUBJECT:

Review and approval of existing cemetery investment policy

SUBMITTING DEPARTMENT/PERSON:

Carol Dawes, clerk/treasurer & Dawn Monahan, finance director

STAFF RECCOMENDATION:

Approve revisions.

STRATEGIC OUTCOME/PRIOR ACTION:

Not applicable

EXPENDITURE REQUIRED:

None.

FUNDING SOURCE(S):

Not applicable.

LEGAL AUTHORITY/REQUIREMENTS:

Barre City Charter: Sec. 307. {Powers of City; policy matters; appointment of certain officers.}

All powers of the City and the determination of all matters of policy shall be vested in the City Council except as otherwise provided by this act or by general law.

BACKGROUND/SUPPLEMENTAL INFORMATION:

Periodic review of policies. Revisions made to update due to changes in staff/addition of Finance Director.

LINK(S):

Not applicable

ATTACHMENTS:

Policy with draft revisions.

INTERESTED/AFFECTED PARTIES:

City Council, Treasurer, Finance Director, Investment Advisor

RECOMMENDED ACTION/MOTION:

Approval of the proposed revisions.

City of Barre, Vermont

Cemetery Perpetual Funds Investment Policy

Statement of Investment Guidelines and Objectives for the Cemetery Perpetual and Endowment Funds

Objective

To accumulate and preserve in perpetuity a pool of assets sufficient to meet the operating needs of the Barre City cemeteries.

Introduction

The City of Barre sets forth herewith its Statement of Investment Objectives and Guidelines for the moneys entrusted to it for supervision, guidance and investment management. The intent of this statement is to:

1. Establish a clear understanding on the part of the City of Barre of the guidelines and objectives employed in the investment management of the Cemetery and Endowment funds.
2. Provide guidance to the investment manager as to the parameters established for each of the funds. These parameters and objectives are intended to be sufficiently specific to be meaningful, yet sufficiently flexible to be practical.
3. To provide a basis of understanding between the City of Barre and the investment manager of the investment process and the evaluation of investment performance of the funds.
4. It is the assumption of the City that a professionally managed long-term portfolio of stocks and bonds will be able to yield a greater rate of return than is otherwise available from internal resources.

The City's trust funds consist of endowments and perpetual care funds. The purpose of each is described as follows:

Endowments

The endowments account for money provided by private donors to establish various trusts such as specialized cemetery or park maintenance. The principal amount of the gifts generally is to be maintained intact. Investment earnings are used to pay annual cemetery or park special care, as may be stipulated for other trust agreements.

Cemetery Perpetual Care

The perpetual care funds account for 20% of the money paid by cemetery lot purchases to finance the perpetual care and maintenance of cemetery lots. ~~All of the earnings are transferred to reimburse the general fund's cemetery operating account.~~ The principal amount of the gifts is to remain intact.

The City clerk/treasurer shall meet at least semi-annually with the investment manager to review growth in the Endowment Funds and the Perpetual Care Fund. The treasurer may liquidate up to 80% of the growth for general fund operating support of the City cemeteries. The balance of the growth shall remain in the Endowment or Perpetual Care Funds so as to continue to grow the funds until such time as the earnings from the funds cover 100% of the general fund costs of operating the Barre City cemeteries.

General Policy

The City's trust funds are considered long-term investments and will be managed under ~~a contract an~~ agreement between the City and a professional investment manager. The ~~contract agreement~~ will notify the manager of the intended use of the money and give general guidance to the professional money

manager regarding the overall investment goals, and the selection of individual stocks, bonds and money market instruments is in discussion with the professional money manager.

The City's investment policy is to maintain a portfolio of high quality stocks, government and corporate bonds to meet the objectives of these funds as described above. Generally, principal growth is to be achieved through equity investment and current income needs are to be met through high quality fixed income investments. The City's goal is to achieve an equal balance between maintaining purchasing power through principal appreciation of the endowments and generating income to support its spending purposes. All management fees are charged to income as they are incurred. We require the manager to operate under the "prudent person" rule.

Investment Guidelines

The investment guidelines for the Cemetery Perpetual Care Funds are controlled by 18 V.S.A. §5309 Investment Funds:

The principal sum of such funds shall be invested in bonds of the United States or the state of Vermont, or in the bonds or in notes issued in anticipation of taxes and authorized by vote of any town, village, or city in the state, or loaned upon first mortgage on real estate in this state a sum not in excess of 60- percent of the value of such real estate, or upon collateral of any of the above securities of equal value with the loan, or in shares of a savings and loan association of this state or share accounts of a federal savings and loan association with its principal office in this state and to the extent to which the withdrawal or repurchase value of such shares or accounts may be insured by the Federal Savings and Loan Insurance Corporation, or stock in a federal bank, a safe deposit company, or a national bank or state bank or trust company organized and doing business in the United States. Up to 35 percent of the association's assets may be invested in common or preferred stocks of corporations organized and existing under the laws of any state of the United States of America, or may be invested in the manner required for the investment of trust funds, unless otherwise authorized by the donor. No assets of the association may be loaned to a member, officer, trustee, or director of any such cemetery agency.

The Endowment Funds shall be invested in a mix of allowable investments so as to maintain principal while maximizing growth and earnings. To the extent allowed by statute, the Barre City Investment Policy shall serve as guide for investment principals and the selection of investments.

Allowable Investments

- U.S. Treasury and Agency Securities
- Corporate Bonds
- Convertible Corporate Debentures
- Common Stocks
- Preferred Stocks
- Convertible preferred Stocks
- Money Market Mutual Funds
- Mutual Funds
- As otherwise approved or directed in writing by the City of Barre

Investment Quality

All assets selected will have a readily ascertainable market value, be readily marketable and be of investment grade. Corporate fixed income securities will be of investment quality at the time of purchase, having a Triple B or BAA2 or better equivalent rating by either S&P or Moody's Investor Services. Exposure in a higher yield bond fund below the investment ratings above shall be limited to no more than

Approved by Council 6/21/16
DRAFT revisions 9/10/21

5-7% of the portfolio. Any issue that experiences a rating decrease below this level will be evaluated by the investment manager and discussed with the ~~Finance Director~~ Clerk/Treasurer.

Portfolio Diversification

The City of Barre recognizes that to limit investment risk, the assets comprising the investment portfolios must be diversified to a reasonable extent. With the exception of U.S. Government Guaranteed investments and mutual funds, no single issue or issuer shall represent more than 5% of the fair market value of the portfolio. Any mutual funds utilized will maintain a total market value in excess of \$100 million. No single mutual fund will represent more than 10% of the total market value of the portfolio.

Prohibited Investments

Short selling, security lending, speculative derivative products, commodities, individual foreign stocks not traded on U.S. Exchanges, and the use of futures and option contracts are prohibited. Certain derivative products may be acquired in unusual circumstances without written approval of the ~~Finance Director~~ Clerk/Treasurer.

Performance Standards

It is expected that the quantified investment objective for the City's total rate of return is to provide reasonable growth and earnings to meet budgetary targets for support of the operations of the City's cemetery department.

Portfolio Review

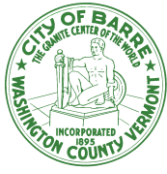
The investment manager will meet a minimum of semi-annually with the City Clerk/Treasurer and, if needed, the City Manager or members of the City Council to review relevant matters. It is the policy of the City to periodically examine the marketplace and consider proposals from qualified investment managers to manage the portfolio.

Adopted and approved by the Barre City Council on ~~June 21, 2016~~ September 14, 2021.

~~Thomas J. Lauzon, Mayor /S/ Lucas Herring, Mayor~~
Carolyn S. Dawes, City Clerk ~~/S/~~

City Councilors

Michael A. Boutin ~~/S/~~
~~Anita L. Chadderton /S/~~
~~Lucas J. Herring /S/~~
~~Paul N. Poirier /S/~~
~~Michael P. Smith /S/~~
~~Jeffrey M. Tuper Giles /S/~~
Emel Cambel
Jake Hemmerick
Ericka Reil
Samn Stockwell
Teddy Waszazak



City of Barre, Vermont

“Granite Center of the World”

**Barre City Energy Committee (BCEC)
Briefing Memo for Information and Update
City Council Agenda: 09-14-2021**

Consent Item No.: N/A **Discussion Item No.** N/A **Action Item No.** N/A

AGENDA ITEM DESCRIPTION: From the April 13, 2021 Council meeting, New Business Item C, first reading of the Ch. 7 Minimum Housing Ordinance #2021-02

SUBJECT: Energy Committee charge as a result of that ordinance discussion referenced above

SUBMITTING DEPARTMENT or PERSON: BCEC Chair Elaine Wang and staff liaison Planning Director Janet Shatney

STAFF RECOMMENDATION: N/A

STRATEGIC OUTCOME/PRIOR ACTION: N/A

EXPENDITURE REQUIRED: N/A

FUNDING SOURCE(S): N/A

LEGAL AUTHORITY/REQUIREMENTS: N/A

BACKGROUND/SUPPLEMENTAL INFORMATION:

“I understand that Council charged the Barre City Energy Committee with developing recommendations to Council on:

1. Regulatory incentives that help make the total costs more predictable and transparent to renters;
2. Non-regulatory incentives that help make the total costs more predictable and transparent to renters;
3. Incentives for rental weatherization and investment that encourage the efficient use of energy, and
4. Strengthening the City’s code enforcement.

Our updates so far:

The BCEC consulted Efficiency Vermont and a focus group of 3 Barre City landlords/property management companies. Between them they currently cover 611 rental units in the city, about half of which are for the lower income market and about 10% that are subsidized units. Janet could tell you what percentage of the total units rental they represent. [24%]

1&2: We asked Efficiency Vermont for recommendations, but were informed they do not advise on regulatory measures. The focus group did not perceive that energy cost transparency is much of a problem, at least among their tenants. In their experience, renters ask. BCEC would like to understand how Council determined energy cost predictability and transparency to be a problem.

3: Efficiency Vermont has strong incentive programs for weatherization, including products for renters, walk-throughs for landlords, and loan programs offered via VSECU (Vermont State Employee's Credit Union) and other institutions; 3E Thermal has a strong efficiency service for multi-family housing. More **awareness**, and keeping on landlord radar, likely would be helpful so that when landlords are ready for an investment, they are aware of what's available. A recent direct mail campaign offering walkthroughs to landlords that Janet's office did with Efficiency Vermont yielded at least 12 responses to 425 letters. Given that a similar effort in Rutland only yielded 6 responses total, Barre City's results so far are encouraging.

Without awareness, there can be no uptake. However, barriers to implementation also exist. And the focus group described the landlord market in Barre City as increasingly savvy about energy efficiency - i.e., there is increasing awareness. A few holdouts do remain who are just trying to squeeze every penny out of their property without investing a dime; their guess was 20% of landlords are in this category, especially in the north end, where the flood zone makes it especially expensive to invest. However, that means 80% of Barre City landlords understand the benefit of investing in their property, because it reduces turnover - which is the thing they most want to avoid. The focus group noted two primary barriers to deep energy retrofits like whole-building weatherization or heating system upgrades:

- These projects are difficult to do when the **building is occupied**. Some improvements can be done when a unit turns over, but others require the whole building to be vacant.
- Having enough **upfront capital** available for such a deep retrofit.

The focus group suggested a program that pulls together all of the available incentives, programs, and services available, and preferably financing to reduce the upfront costs, so that when a landlord is in a tenant turnover or total vacancy situation, the program is there to make the deep retrofit possible. At that stage, it doesn't just have to be just about energy efficiency, either. This program is the solution an initiative is supplying. On the demand side, a successful initiative would partner with realtors to know when a building was up for sale and be aware of the list of vacant and abandoned properties as opportunities for the program. In terms of financing, there are a few local investors who might provide it for the right landlords/project managers/property managers. More might be developed.

BCEC and Efficiency Vermont both see a lot of potential in this initiative. BCEC plans to further develop the supply and demand sides of it: see what other grant programs may be available for such an initiative, whether a local investor pool could be developed, discuss further with Janet regarding vacant and abandoned properties, and reach out to area realtors. The focus group participants were all willing to be re-engaged on the topic.

4. BCEC has asked the City's Code Enforcement Officer to present to them regarding what they currently do and discuss what they could potentially do. He has not been available yet. [*Code Enforcement has been invited to our next meeting on Sep. 27, 2021*]

Let me know if Council wishes to clarify anything about what it has asked BCEC to do.

Regards,
Elaine Wang, Chair of the Barre City Energy Committee”

LINK(S): N/A

ATTACHMENTS: N/A

INTERESTED/AFFECTED PARTIES: Landlords and renters in the City

RECOMMENDED ACTION/MOTION: Defer to City Council for further action



• *City of Barre, Vermont*

“Granite Center of the World”

Steven E. Mackenzie, P.E.
City Manager

6 N. Main St., Suite 2
Barre, VT 05641
Telephone (802) 476-0240
FAX (802) 476-0264
manager@barrecity.org

To: Mayor Lucas Herring and the Barre City Council

From: Steven Mackenzie, P.E., City Manager

Re: Department Head Reports

Report Date: September 10, 2021

In order to keep you informed of the Department activities of the office, I'm forwarding this report of activities of the City staff for the previous Friday - Thursday. If there are any additional questions please do not hesitate to ask.

1. CLERK/TREASURER'S OFFICE:

- The VT COVID Arrearage Assistance Program (VCAAP II) continues, providing assistance paying overdue water/sewer bills for residential and commercial properties. Applications will be received on a first come/first served basis until October 25th. Those with arrearages going back to April 2020 may apply. We're spreading the word through social media and flyers sent out with delinquent bills. To date 49 people have applied, and the City has received \$24,000+ in payments to date.
- The City has posted information on Front Porch Forum and the website about the mortgage assistance program and the renter assistance program being offered by the state with COVID relief funds.
- The City is working with Opportunities Credit Union to spread the word about financial management and mortgage assistance available through the CU. We will be partnering on a series of workshops this fall.
- One property was sold at tax sale on September 9th. There were originally 10 properties scheduled for tax sale, however most of them were redeemed before the sale.
- Apportionment materials are due from the Legislative Apportionment Board by October 18th, and the BCA will meet on October 20th to begin review. Feedback is due to the LAB by mid-November.
- First quarter property tax payments are due by September 15th.
- Water/sewer bill payments are due by September 30th.

2. BUILDING AND COMMUNITY SERVICES:

- On Tuesday morning, I participated in the Department Head meeting.
- I also met with Ellen Sivret from the Mathewson Playground Group regarding the ordering of a new bench and vegetation overgrowth on Tuesday morning.
- Tuesday afternoon I met with the City Manager and Robbie Strachan regarding the distribution of power to the Opera House and City Hall.
- On Wednesday, I met with the City Engineer and Chris Temple from DeWolfe Engineering at the BOR to look at the ceiling issue in the rink. Chris examined the ceiling panels as well as the purlins and determined that a repair is necessary for that section. A complete examination of the entire roof/ceiling was recommended although we did not find any deficiencies in the spot checking around the affected area. A plan is in the works to get this moving quickly.
- The DMV held CDL testing on Wednesday in the Civic Center parking lot.
- On Thursday, I participated in the City Hall re-organization meeting.
- Also on Thursday, I met with Rikk Taft and Dawn Monahan at Alumni Hall to plan out two “temporary” office spaces on the third floor. This is in conjunction with the City Hall re-organization plan.
- On Friday, the Vermont Foodbank held their “Farmers to Families” food distribution event in the Civic Center parking lot.
- The Cemetery crew worked on mowing and trimming. They also completed three foundations for monuments. We had two cremation inurnments during the week.
- The Facilities crew mowed and lined the soccer fields at Farwell and Lincoln fields. They also mowed and trimmed Currier Park in preparation of Food Truck Thursday/Concerts in the Park. The crew spent Thursday and Friday setting up for Saturday’s MMA event in the AUD.

2a. RECREATION:

- Department Head on vacation.

3. DEPARTMENT OF PERMITTING, PLANNING AND ASSESSING:

Planning – Janet:

- City closed for Holiday Monday;
- Vacation Day Tuesday;
- Updated assessing software for users in office, then had Rikk assist with the updates to the public and Heather’s computers most of the day Wednesday, will have to finish another time as we had network issues and read errors;
- Met with City Manager regarding projects on Wednesday;
- Met with fellow DH’s regarding rearrangement discussions Thursday morning;
- Wrote Energy committee update memo for the Council packet;

- Wrote the Turning Point memo for the Council packet for Turning Point Center VCDP application;
- Assessor work – see below;
- Answering questions, phone calls, assisted fellow staff, timesheets, weekly report write-up, etc.

Permitting – Heather:

- City closed for Holiday Monday;
- Issued 1 Building permit;
- Issued 1 Electrical permit;
- Conducted a site visit in regard to a water runoff question;
- Set the DRB agenda for October – no applications, no hearing;
- Sent out a notice to the DRB members that the October meeting will not occur
- Working on gathering information for the City Report for FY21;
- Updated the energy usage spreadsheet;
- Continue collecting rental registries - collected 92% for a total of \$105,587 – final deadline for submittals before tickets will be issued by Code Enforcement is Sept. 15th;
- Cleaned the zoning side of the office – desk, countertop section, screen and dusted;
- Updating both zoning and the fire department’s software for address changes, permit copies, etc.

Assessing Clerk – Kathryn:

- City closed for Holiday Monday;
- Regular office tasks: permit copies from Heather into databases, address changes, mapping updates and sending information to our GIS company from maps filed in the clerk’s office; filing, checking Grand List items, Street numbers, corrections, e-mail messages, phone calls, etc.;
- Received from the Public Works Director the 911 address for the new school on Allen Street to be 103 Allen Street, and made the various changes in the map, city department notification, post office, Green Mtn Power, with letter to the landowner and updated the E-911 map;
- Processed 6 PTTR’s (property transfer return) for updating all property records in NEMRC, ProVal, and mapping software;
- Sent out 5 map copies and 9 lister cards as requested via email or by telephone;
- Downloaded 5 homestead filings and 17 state payments to go into the Grand List for tax billing (and these will be reviewed for appropriateness) for a total of 1,742 to date;
- Sent out 5 corrected tax bills from a late filed homesteads, and 17 corrected bills from the 17 state payments received;
- Distributed the August 2021 property transfer lists to all departments for updating various databases and software;
- Continue cleaning up discrepancies between the now updated Assessing software and NEMRC, for missing inactive or otherwise parcels, span # discrepancies, etc.

Interim Assessor-Janet:

- Software conflicts that continue between the working assessing software and the lodged grand list;
- Found a copy of Tax Stabilization agreement for the Clerk, and got it uploaded to the assessing software, as well as worked with Clerk to get it into the land records for recording;
- Department Director checks assessor email and phone inquiries;
- Department Director has also sent out lister cards upon inquiry by realtors, etc.

4. DEPARTMENT OF PUBLIC WORKS:**Wastewater Treatment Facility**

- 09-02 Prepare B.O.D., TNK, TSS samples Get E coli Sample, Process pumped sludge thru Gravity Belt to Digester, Dewater sludge from Digester thru press to drying beds, restore flow through heat exchanger
- 09-03 Perform flow check at plant Effluent, Process pumped sludge thru Gravity Belt to Digester, Dewater sludge from Digester thru press to drying beds, Unplug sludge pump 1 (Rags)
- 09-06 Holiday, Perform total alkalinity test from Digester Recirculation sample
- 09-07 Hourly sampling for B.O.D.s 0700-1500, Process pumped sludge thru Gravity, Dewater sludge from Digester thru press to drying beds Belt to Digester, Load one truck from Canada with sludge from drying beds
- 09-08 Process pumped sludge thru Gravity Belt to Digester, Dewater sludge from Digester thru press to drying beds, Skin Primary tanks
- Total gallons of Wastewater thru Plant 16.617 Million Gallons, Solids pumped to Digester 96893 gallons, Solids out of Digester to Drying Beds 139.8 Cubic Yards
- 4 Staff workers

Sewer Department

- 09-02 Sewer drain testing with State for sewer leakage
- 09-03 Pump Station, sewer maintenance
- 09-06 Holiday
- 09-07 Pump Station, clean & TV lines on Howard Street, Clean basins and manholes Warren St. & Long Street, clean storm drain lines, Sewer maintenance
- 09-08 Pump Station, Clean Basins on Long St. & Warren St., Sewer maintenance, Shop maintenance
- 1 Staff worker

Water Treatment Facility

State required lab testing for compliance, Chemical tank/ chemical feed monitoring, Outdoor Buildings/Grounds Maintenance, Indoor Cleaning/Housekeeping

- 09-02 200 gallons Sodium Hypochlorite to the pool, Monthly eye wash/ shower flushing, Monthly Fire Extinguisher inspection, Switch from temporary PCH180 chemical line to permanent line
- 09-03 Distribution Chlorine Residuals – 3 sites, Distribution pump station check – 2 sites
- 09-06 Holiday
- 09-07 Outdoor Buildings / Grounds Maintenance mowing, Distribution Chlorine Residuals – 3 sites, Distribution pump station check – 2 sites, Weekly vehicle inspection, Submitted Monthly Operations report to State
- 09-08 Distribution Chlorine Residuals – 3 sites, Distribution pump station check – 2 sites, Weekly Generator inspection, Remove blockage in Orange feeding silt dam, Ground maintenance mowing, Iron and Manganese testing
- 3 Staff workers

Water Department

- 09-02 Water Maintenance
- 09-03 West Hill Tank, Hydrant maintenance, weekly appointments
- 09-06 Holiday
- 09-07 Warren St. & Long Street replace Fire Hydrant, S Barre & N Main St. Hydrants
- 09-08 West Hill Tank, S Barre & N Main St. Hydrant maintenance, Raise & Grade Long St. Hydrant, shop maintenance.
- truck #14 & backhoe maintenance, paperwork, service maintenance
- 2 Staff workers

Street Department

- 09-02 Prep and pave Merchant Street sidewalk at Midway St., paperwork, paint crosswalks, clear brush, maintenance on street sweeper and DPW truck #6,
- 09-03 Perry St. & Hill St. Intersection sidewalk & curbing project.
- 09-06 Holiday
- 09-07 Sidewalk & curbing reconstruction on Perry St. and Hill St. intersection, Painting stop bars and rail crossings and crosswalks by Merchant Row and Perry St., Street sweeping, maintenance of Police Dept. #3, Terrain, Cemetery truck and truck 40 DPW, paperwork
- 09-08 Painting crosswalks and stop bars, repair tire on truck #6 DPW, put sign on North St. & Brook St., trim back brush on Berlin St., Perry St. & Hill St. sidewalk and curbing project, Street sweeping
- repairs to BOR (bucket truck) and Cemetery truck, paperwork, repair Granite post and chains on Main St., Repair Water Dept. cut off saw

5. FINANCE DIRECTOR:

- Prepared for and filed the required documentation for the Provider Relief Funds the City had received in April 2020 due to COVID

- Prepared financial summary for BOR/Civic Center for their upcoming committee meeting
- Attended the DH meeting held virtually
- Reviewed the time-off records and distributed remaining balances to staff
- Created an electronic document from paper records in regards to the enterprise fund allocation formula
- Continual work on FY21 audit preparation; met with Clerk Dawes to go over the “to-do-list”
- Continual office organization, purging and scanning of old documents
- Held (2) internal-staff interviews for the payroll clerk position
- Reviewed AP Invoices
- Sr. Accounting Clerk performing payroll and AP duties in addition to regular job duties

6. DEPARTMENT OF PUBLIC SAFETY:

6a. FIRE DEPARTMENT:

Weekly Fire Activity Report to follow this memo.

6b. POLICE

Police Media Logs to follow this memo.

Media Log Report

Rev.01/26/12

From: 09/02/2021 6:14**To:** 09/09/2021 6:56

Date/Time	Incident #	Call Type	Location
ORI: VT0120100		<u>Barre City Police Department</u>	
9/9/21 6:56	21BA007720	Assist - Agency	Highgate Dr
9/9/21 6:02	21BA007719	Directed Patrol - Motor Vehicle	Maple Ave
9/9/21 4:46	21BA007718	Trespass	Hope Cemetery
9/9/21 4:01	21BA007717	Assist - Public	Cottage St
Citizen assist, suspicious activity call on Cottage St.			
9/8/21 23:03	21BA007716	TRO/FRO Service	East St
9/8/21 22:43	21BA007715	Prisoner	Fourth St
9/8/21 22:37	21BA007714	Prisoner - Lodging/Releasing	Fourth St
Intake of female prisoner on arrest warrant			
9/8/21 21:05	21BA007713	Assist - Agency	Burnham St
Assist to BC EMS at Capital Candy			
9/8/21 20:18	21BA007712	Welfare Check	Bergeron St
Welfare check requested at Green Acres			
9/8/21 19:41	21BA007711	Suspicious Event	Highgate Apartments
Suspicious event at Highgate			
9/8/21 19:40	21BA007710	Suspicious Person	N Main St
9/8/21 18:59	21BA007709	Traffic Stop	Perry St / Washington St
9/8/21 18:59	21BA007708	Traffic Stop	Brook St
Traffic stop for speed on Maple Ave			
9/8/21 18:47	21BA007707	Traffic Stop	Brook St
Traffic stop for license plate violation on Brook St			
9/8/21 18:44	21BA007706	Directed Patrol - Motor Vehicle	Perry St
Directed Patrol on Perry Street.			
9/8/21 18:42	21BA007705	Assist - Public	Skyline Dr
9/8/21 18:40	21BA007704	Directed Patrol - Motor Vehicle	Maple Ave
Directed patrol/speed enf. on Maple Ave			
9/8/21 18:29	21BA007703	Assist - Agency	Park St
FRO service on Park Street.			
9/8/21 18:01	21BA007702	Domestic Disturbance	John St
9/8/21 17:50	21BA007700	Traffic Stop	Delmont Ave
Traffic stop on Delmont Ave for turn signal violation and failing to maintain lane			
9/8/21 17:40	21BA007701	Trespass	N Main St #

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Date/Time	Incident #	Call Type	Location
ORI: VT0120100			
<u>Barre City Police Department</u>			
9/8/21 17:22	21BA007699	Roadway Hazard	N Main St #
fallen flag on Main St			
9/8/21 17:14	21BA007698	Runaway	Circle St
Runaway juvenile on Beech Street.			
9/8/21 16:45	21BA007697	Fraud	N Main St
9/8/21 16:25	21BA007696	Alarm - Security	S Main St
9/8/21 16:16	21BA007695	Threats/Harassment	Kings Row
9/8/21 15:47	21BA007694	Juvenile Problem	Ef Wall Complex
9/8/21 15:46	21BA007693	Suspicious Event	Fairview St / Prospect St
9/8/21 14:27	21BA007692	Assist - Public	Fourth St
public assist barre city			
9/8/21 11:49	21BA007691	Prisoner - Lodging/Releasing	Fourth St
prisoner release barre city			
9/8/21 11:47	21BA007690	Drugs - Intel received	S. Main St
9/8/21 11:38	21BA007689	Accident - Non Reportable	Maple Ave / N Main St
accident non-reportable n main st			
9/8/21 10:40	21BA007688	Drugs - Intel received	Washington St
9/8/21 8:34	21BA007687	Parking - General Violation	Hope Cemetery
parking problem barre city			
9/8/21 8:27	21BA007686	Accident - LSA	S Main St
LSA s main st			
9/8/21 6:36	21BA007685	Drugs - Intel received	Washington St
Suspicious activity complaint on Washington St.			
9/8/21 6:11	21BA007684	Traffic Stop	Washington St / Elmwood Cemetary
Traffic stop on Washington St.			
9/8/21 5:59	21BA007683	Directed Patrol - Motor Vehicle	Washington Street
Directed patrol of Washington St.			
9/8/21 5:58	21BA007682	Directed Patrol - Motor Vehicle	N Main St #
9/8/21 5:02	21BA007681	Footpatrol	N Main St #
Foot patrol			
9/8/21 4:33	21BA007680	Parking - General Violation	Foster Street
Parking problem on Foster St.			

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Date/Time	Incident #	Call Type	Location
ORI: VT0120100 <u>Barre City Police Department</u>			
9/8/21 2:35	21BA007679	<i>Prisoner</i>	Fourth St
9/8/21 1:11	21BA007678	<i>Assault - Simple</i>	Fortney Pl
9/8/21 1:01	21BA007677	<i>Traffic Stop</i>	N Main St / Blackwell
Traffic stop for speed on North Main St			
9/7/21 23:56	21BA007676	<i>Suspicious Event</i>	Fortney Pl
Domestic Disturbance on Fortney Place.			
9/7/21 23:38	21BA007675	<i>Traffic Stop</i>	Greenacres
Traffic stop for speed on Allen St.			
9/7/21 22:58	21BA007674	<i>Traffic Stop</i>	S Main St #
Traffic stop for speeding violation on S. Main St.			
9/7/21 22:07	21BA007673	<i>Traffic Stop</i>	summer/ maple ave
9/7/21 21:56	21BA007672	<i>Traffic Stop</i>	washington/ waterman
Traffic stop for defective equipment on Washington St			
9/7/21 21:43	21BA007671	<i>Traffic Stop</i>	washington/waterman
Traffic stop for speed on Washington St			
9/7/21 21:41	21BA007670	<i>Directed Patrol - Motor Vehicle</i>	Maple Ave
Directed Patrol on Maple Avenue			
9/7/21 21:39	21BA007669	<i>Directed Patrol - Motor Vehicle</i>	Washington St
Directed patrol/Speed enf. on Washington St.			
9/7/21 21:12	21BA007668	<i>Suspicious Vehicle</i>	N Main St #
Motor Vehicle Complaint on North Main Street.			
9/7/21 20:24	21BA007667	<i>Traffic Stop</i>	Washington St / City Park
Traffic Stop for using a cell phone while driving on North Main Street.			
9/7/21 19:35	21BA007665	<i>Suspicious Person</i>	seminary/brook
Report of male yelling at a female on Seminary St.			
9/7/21 19:30	21BA007664	<i>TRO/FRO Violation</i>	Fourth St
Report of a Violation of an Abuse Prevention Order on Orange Street			
9/7/21 19:15	21BA007663	<i>Suspicious Event</i>	Seminary St
9/7/21 19:04	21BA007662	<i>Traffic Stop</i>	washington st / poulin auto
9/7/21 18:46	21BA007661	<i>TRO/FRO Violation</i>	Highgate Dr
9/7/21 18:32	21BA007660	<i>Traffic Stop</i>	S Barre Rd
9/7/21 18:24	21BA007659	<i>Motor Vehicle Complaint</i>	Elm St
9/7/21 18:14	21BA007658	<i>Mental Health Issue</i>	Granite St

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Date/Time	Incident #	Call Type	Location
ORI: VT0120100 <u>Barre City Police Department</u>			
Mental health issue on Granite St.			
9/7/21 18:08	21BA007657	Violation of Conditions of Release	N Main St
9/7/21 17:23	21BA007656	Assist - Agency	N Main St
Agency Assist on Maple Ave			
9/7/21 17:03	21BA007655	Traffic Stop	S Main St / Hill St
9/7/21 16:52	21BA007654	Traffic Stop	
9/7/21 16:45	21BA007653	Traffic Stop	Hollow Inn
9/7/21 16:39	21BA007652	Traffic Stop	S Main St #
9/7/21 16:10	21BA007651	Traffic Stop	S Main St
9/7/21 15:59	21BA007650	Traffic Stop	Hollow Inn
9/7/21 15:18	21BA007649	Assist - Public	Brooklyn St
Public assist on Brooklyn St.			
9/7/21 15:03	21BA007648	Welfare Check	S. Main St
Welfare check on S. Main St.			
9/7/21 14:49	21BA007647	Assist - Agency	Highgate Drive
agency assist highgate dr			
9/7/21 14:31	21BA007646	Animal Problem	N Main St
Animal problem on N. Main St.			
9/7/21 14:27	21BA007645	Suspicious Event	Prospect St
suspicious event prospect st			
9/7/21 13:48	21BA007644	Assist - Public	Bergeron St
public assist green acres			
9/7/21 11:55	21BA007643	Directed Patrol - Motor Vehicle	Maple Ave / Hope Cemetery
Directed patrol on Maple Ave.			
9/7/21 11:10	21BA007642	Assist - Other	Highgate Drive
9/7/21 9:59	21BA007641	Assist - Agency	North Main St
Agency assist N. Main St.			
9/7/21 9:18	21BA007640	Domestic Disturbance	Prospect St
domestic disturbance prospect st			
9/7/21 9:12	21BA007639	Vandalism	Elliston St
9/7/21 9:05	21BA007638	Bad Check	Fourth St

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Date/Time	Incident #	Call Type	Location
ORI: VT0120100		Barre City Police Department	
9/7/21 9:01	21BA007637	Alarm - Security	Prospect St
9/7/21 8:33	21BA007636	Alarm - Security	N Main St
alarm n main st			
9/7/21 7:56	21BA007635	Training-In-Service	Fourth St
9/7/21 6:58	21BA007634	Larceny - from Motor Vehicle	Keith Ave
Larceny from a motor vehicle on Keith Ave.			
9/7/21 6:43	21BA007633	Directed Patrol - Motor Vehicle	Park Street
9/7/21 6:15	21BA007632	Directed Patrol - Motor Vehicle	Maple Ave
9/7/21 6:04	21BA007631	Suspicious Vehicle	North End Cumberland Farms
An Officer assisted staff at a North Main St. business			
9/7/21 5:20	21BA007630	Directed Patrol - Motor Vehicle	Washington Street
Directed patrol of Washington St.			
9/7/21 4:50	21BA007629	Suspicious Person	Granite St
9/7/21 3:58	21BA007628	Threats/Harassment	Allen St
9/7/21 3:52	21BA007627	Suspicious Vehicle	Dominoes
Suspicious vehicle at a closed business on N. Main St.			
9/7/21 3:47	21BA007626	Assist - Public	N Main St
Found an unlocked door at a closed business.			
9/7/21 3:04	21BA007625	Footpatrol	N Main St #
Foot patrol			
9/7/21 0:26	21BA007624	Assist - Public	
Citizen assist on S Main Street			
9/6/21 23:30	21BA007623	Directed Patrol - Motor Vehicle	Hill St
Directed patrol / Speed Enf. on Hill St.			
9/6/21 23:17	21BA007622	Traffic Stop	Summer St / St Monica Church
Traffic stop for registration violation on Summer St.			
9/6/21 22:50	21BA007621	Disturbance	S Main St
Disturbance on South Main St.			
9/6/21 22:45	21BA007620	Noise	Washington St
Noise complaint on Washington Street.			
9/6/21 21:15	21BA007619	Larceny - Retail Theft	N Main
9/6/21 21:10	21BA007618	Traffic Stop	Prospect St / Post Office
Traffic stop on Prospect Street.			
9/6/21 20:54	21BA007617	Suspicious Person	berlin/smith

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ORI: VT0120100		<u>Barre City Police Department</u>	
Suspicious person on Smith St.			
9/6/21 20:34	21BA007616	Mental Health Issue	N Main St
Mental health issue at the Knoll Motel			
9/6/21 20:26	21BA007615	Traffic Stop	Washington St
Traffic stop on Washington Street.			
9/6/21 20:15	21BA007614	Traffic Stop	Washington St
Traffic stop on Washington Street.			
9/6/21 20:08	21BA007613	Traffic Stop	Washington St
Traffic stop on Washington Street.			
9/6/21 19:55	21BA007612	Directed Patrol - Motor Vehicle	Washington Street
Directed patrol on Washington Street.			
9/6/21 19:20	21BA007611	Suspicious Vehicle	Church St
Suspicious vehicle on Church Street.			
9/6/21 19:20	21BA007610	Larceny - Retail Theft	North Main
9/6/21 19:01	21BA007609	Trespass	Blackwell St
Report of trespassing and vandalism on Blackwell St.			
9/6/21 18:44	21BA007608	TRO/FRO Service	Fourth St
tro service barre city			
9/6/21 17:39	21BA007607	Supervisory Duties - Case review	Fourth St
Supervisory Duties- Case Review			
9/6/21 17:38	21BA007606	Larceny - Other	N Main St
Male reporting his son withdrew a large sum of cash from his account			
9/6/21 16:52	21BA007605	Motor Vehicle Complaint	N Main St / Mister Z
Road rage incident reported at the PD			
9/6/21 16:50	21BA007604	Property - Found	Fourth St
9/6/21 16:20	21BA007603	Suspicious Event	S Main St
9/6/21 16:05	21BA007602	Violation of Conditions of Release	Tilden House
9/6/21 16:02	21BA007601	Training-In-Service	Fourth St
9/6/21 14:32	21BA007600	Domestic Assault - Misd	Highgate Drive
domestic aslt - misd barre city			
9/6/21 13:44	21BA007599	Assist - Other	Skyline Dr
assist other highgate dr			
9/6/21 12:16	21BA007598	Mental Health Issue	Washington St
mental health issue			
9/6/21 10:02	21BA007597	Overdose	Summer st / Jerry's Sports Tavern
overdose summer st			

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ORI: VT0120100 Barre City Police Department			
9/6/21 9:39	21BA007596	Assist - Public	Cottage St
public assist barre city			
9/6/21 8:14	21BA007595	Overdose	Bergeron St
9/6/21 7:23	21BA007594	Assist - Public	Cvh
9/6/21 4:00	21BA007592	Directed Patrol - Other	Washington St
Directed patrol of Washington St.			
9/6/21 3:55	21BA007593	Directed Patrol - Other	Auditorium HI
Directed patrol of Auditorium Hill			
9/6/21 3:54	21BA007591	Directed Patrol - Other	Warren St / Plain St
Directed patrol of Warren St.			
9/6/21 3:50	21BA007589	Directed Patrol - Other	Foster Street
Directed patrol of Foster St.			
9/6/21 3:01	21BA007590	Footpatrol	Metro Way
Foot patrol of downtown area.			
9/5/21 22:19	21BA007588	Prisoner	Fourth St
Released prisoner after making bail			
9/5/21 22:10	21BA007587	Assist - Agency	N Main St
Request for BOL on vehicle, possibly in Barre City.			
9/5/21 21:52	21BA007586	Traffic Stop	Summer Street
Traffic stop for speeding, negligent operation, attempting to elude, resisting arrest on Summer Street			
9/5/21 21:39	21BA007585	Assist - Public	N Main St
Elevator alarm on N Main Street.			
9/5/21 21:37	21BA007584	Traffic Stop	
Traffic stop for registration violation on N Main St.			
9/5/21 21:17	21BA007583	Assist - Agency	Wiley Street
Fire inside a residence on Willey St.			
9/5/21 21:05	21BA007582	Assist - Agency	S Barre Road
Agency assist on South Barre Road.			
9/5/21 20:38	21BA007581	Larceny - from Motor Vehicle	Prospect St
Suspicious event on Prospect Street.			
9/5/21 20:02	21BA007579	Assist - Other	Maple Avenue
Assist on Maple Avenue.			
9/5/21 19:10	21BA007580	Suspicious Event	North Street
Suspicious event at Currier Park.			
9/5/21 19:09	21BA007576	Traffic Stop	N Main St
Traffic stop for fraudulent temporary registration plate.			
9/5/21 19:02	21BA007578	Assist - Other	Fourth St
Public assist over the phone			
9/5/21 18:51	21BA007577	Welfare Check	N Main St

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Date/Time	Incident #	Call Type	Location
ORI: VT0120100 <u>Barre City Police Department</u>			
Request for a welfare check on N Main Street			
9/5/21 18:48	21BA007575	Traffic Stop	Beckley Street
Traffic stop on Beckley Street.			
9/5/21 18:27	21BA007574	Animal Problem	River St
9/5/21 17:07	21BA007573	Accident - LSA	South Main Street
Accident on South Main Street.			
9/5/21 17:03	21BA007572	Supervisory Duties - Case review	Fourth St
Supervisory Duties- Case Review			
9/5/21 16:55	21BA007571	Training-In-Service	Fourth St
9/5/21 14:34	21BA007570	Trespass	Prospect St
trespass prospect st			
9/5/21 12:59	21BA007569	Directed Patrol - Motor Vehicle	Hill St / Barre City Line
Directed Patrol on Hill Street			
9/5/21 12:01	21BA007567	Directed Patrol - Motor Vehicle	Center St / George St
directed patrol center street			
9/5/21 11:33	21BA007568	Suspicious Event	River St / Basketball court
Suspicious Event on River Street			
9/5/21 9:58	21BA007566	Larceny - from Building	Center St
larceny center street			
9/5/21 8:26	21BA007565	Prisoner - Lodging/Releasing	Fourth St
prisoner release barre city			
9/5/21 1:50	21BA007563	Assist - Public	Fourth St
Mental health issue at the Police Department.			
9/5/21 1:21	21BA007562	Prisoner	Fourth St
9/5/21 1:20	21BA007561	Prisoner	Fourth St
9/5/21 1:00	21BA007559	Suspicious Event	S Main St
Suspicious activity on South Main St.			
9/5/21 0:56	21BA007558	Suspicious Vehicle	Fourth St
suspicious vehicle barre city			
9/5/21 0:26	21BA007557	Assault - Aggravated	Prospect St.
Disturbance on Prospect St. Two arrests made. One for Simple Assault, Disorderly Conduct and Resisting Arrest. The other for Aggravated Assault			
9/5/21 0:25	21BA007560	Impeding a Public Officer	Prospect Street
impeding a public officer merchants row			
9/5/21 0:16	21BA007556	Fire - Grass / Woods / Other	N Main St
fire barre city			
9/5/21 0:08	21BA007555	Transport - Prisoner	Fourth St

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ORI: VT0120100 Barre City Police Department			
Transport of prisoner from PD to Correctional Facility. Prisoner complained of having a heart attack and was transported to CVMC for evaluation.			
9/4/21 23:49	21BA007554	Assist - Agency	Berlin St
Back up WCSD on traffic stop			
9/4/21 23:38	21BA007553	Prisoner	Fourth St
9/4/21 22:59	21BA007552	Arrest Warrant - In State	N Main St
Eric Bressette, 47, of Barre, arrested on active arrest warrant at Cumberland Farms			
9/4/21 22:44	21BA007551	911 Hangup	N Main St
911 call at N. Barre Manor			
9/4/21 20:29	21BA007550	Suspicious Event	Blackwell St
suspicious event blackwell st			
9/4/21 20:03	21BA007549	Overdose	East Street
overdose east street			
9/4/21 19:59	21BA007548	TRO/FRO Service	Park St
TRO service barre city			
9/4/21 19:54	21BA007547	Suspicious Event	Berlin Street
Noise complaint on Berlin Street.			
9/4/21 19:48	21BA007546	Disorderly Conduct	Jiffy Mart
Brandon frost and Timmy Martin, both of barre, cited into court after harassing and threatening pedestrians on North Main St.			
9/4/21 19:17	21BA007545	Directed Patrol - Motor Vehicle	Washington Street
Directed patrol on Washington St.			
9/4/21 18:58	21BA007544	Disorderly Conduct	N Main St
dc n main st			
9/4/21 18:41	21BA007543	Threats/Harassment	N Main St
Report of man with a gun wanting to shoot people on N Main Street.			
9/4/21 18:29	21BA007542	Prisoner - Lodging/Releasing	Fourth St
Released prisoner who made bail.			
9/4/21 18:28	21BA007541	Threats/Harassment	Seminary St
Call about Harassment on North Seminary Street.			
9/4/21 16:56	21BA007540	Threats/Harassment	N Main St
threats/harassment n main st			
9/4/21 16:41	21BA007539	Assist - Public	N Main St
public assist barre city			
9/4/21 16:10	21BA007538	Training-In-Service	Fourth St
9/4/21 15:40	21BA007537	Custodial Interference - NonRep	South Main Street
custodial interference s main st			
9/4/21 15:09	21BA007536	Welfare Check	John Street
Welfare check on John Street			

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Date/Time	Incident #	Call Type	Location
ORI: VT0120100 Barre City Police Department			
9/4/21 15:05	21BA007535	Fraud	N Main St
fraud n main st			
9/4/21 14:27	21BA007534	Larceny - from Building	Pleasant St
larceny pleasant street			
9/4/21 13:54	21BA007533	Assist - Public	Rotary Park
public assist barre city			
9/4/21 13:45	21BA007532	Prisoner	Fourth St
9/4/21 13:41	21BA007531	Prisoner - Lodging/Releasing	Fourth St
Prisoner Lodging			
9/4/21 13:03	21BA007530	Welfare Check	Ayers Street
Welfare Check on Ayers Street			
9/4/21 12:33	21BA007529	Animals - Cruelty to	S Main St
Animal Problem South Main Street			
9/4/21 12:18	21BA007528	Intoxication	North Main Street
Intoxication on North Main Street			
9/4/21 10:10	21BA007527	Welfare Check	S Main St
welfare check s main st			
9/4/21 9:09	21BA007526	Motor Vehicle Complaint	Fourth St
mv complaint barre city			
9/4/21 8:21	21BA007525	Custodial Interference - NonRep	Fourth St
custodial interference barre city			
9/4/21 5:19	21BA007524	Directed Patrol - Motor Vehicle	Merchant St
Speed enforcement on Merchant St.			
9/4/21 0:11	21BA007523	Traffic Stop	N Main St
Traffic stop on North Main Street.			
9/3/21 23:52	21BA007522	Traffic Stop	S Main St
Traffic stop on South Main Street.			
9/3/21 23:48	21BA007521	Traffic Stop	Washington St
Traffic Stop for passenger blocking the view of the driver on Ayers Street.			
9/3/21 23:37	21BA007520	Suspicious Person	S Main St
9/3/21 23:14	21BA007519	Intoxication	S Main St
Intoxicated person on South Main Street.			
9/3/21 22:59	21BA007518	Alarm - Security	
Security alarm activation on Parkside Terrace.			
9/3/21 20:41	21BA007517	Assist - Agency	Prospect St
Agency assist on Prospect Street.			
9/3/21 20:19	21BA007516	Traffic Stop	Maple Ave
Traffic stop on Maple Avenue.			
9/3/21 19:49	21BA007515	Traffic Stop	Merchant Street

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Date/Time	Incident #	Call Type	Location
ORI: VT0120100		<u>Barre City Police Department</u>	
Traffic stop on Merchant Street.			
9/3/21 19:40	21BA007514	<i>Directed Patrol - Motor Vehicle</i>	Merchant Street
Directed patrol on Merchant Street.			
9/3/21 19:32	21BA007513	<i>Welfare Check</i>	East St
Welfare Check on East Street			
9/3/21 19:29	21BA007512	<i>Traffic Stop</i>	South Main St
Traffic stop on South Main Street.			
9/3/21 19:09	21BA007511	<i>Assist - Public</i>	Fourth St
Public assist on Fourth Street.			
9/3/21 19:04	21BA007510	<i>Suspicious Vehicle</i>	Main St
Suspicious vehicle on North Main Street.			
9/3/21 18:56	21BA007509	<i>Assist - Agency</i>	Fourth St
Barre Town PD requested Barre City Police be on the lookout for stolen truck.			
9/3/21 18:46	21BA007508	<i>Disturbance</i>	Highland Ave
Disturbance on Highland Avenue.			
9/3/21 17:55	21BA007507	<i>Disturbance</i>	Eastern Ave
Disturbance on Eastern Avenue.			
9/3/21 16:14	21BA007506	<i>911 Hangup</i>	Warren St
911 Hangup on Warren Street			
9/3/21 16:09	21BA007505	<i>Training-In-Service</i>	Fourth St
9/3/21 15:58	21BA007504	<i>Suspicious Event</i>	Highland Ave
Suspicious event on Highland Ave.			
9/3/21 14:46	21BA007503	<i>Assist - Public</i>	N Main St
9/3/21 14:39	21BA007502	<i>Welfare Check</i>	Cherry Street
Welfare Check on Cherry Street			
9/3/21 13:57	21BA007501	<i>Parking - General Violation</i>	Averill St
9/3/21 13:31	21BA007500	<i>Traffic Stop</i>	N Main St / Busy Bubble
9/3/21 13:25	21BA007499	<i>Property - Found</i>	N Main St / Depot Sq
Found Property on North Main Street			
9/3/21 12:35	21BA007498	<i>Assist - Agency</i>	South Main Street
9/3/21 12:08	21BA007497	<i>Directed Patrol - Motor Vehicle</i>	Beckley St / Beckley Hill Rd
Directed patrol on Beckley Street			
9/3/21 11:54	21BA007496	<i>Motor Vehicle Complaint</i>	Summer Street
citizen assist			
9/3/21 11:49	21BA007493	<i>Drugs - Intel received</i>	Highgate Apartments

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Rev.01/26/12

From: 09/02/2021 6:14

To: 09/09/2021 6:56

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 Barre City Police Department			
9/3/21 11:23	21BA007492	Assist - Public	South Main St
Public Assist on South Main Street			
9/3/21 11:20	21BA007494	Assist - Agency	Spaulding Street
9/3/21 11:16	21BA007495	Disturbance	N Main St
Disturbance on North Main Street			
9/3/21 11:07	21BA007491	Motor Vehicle Complaint	Washington St / Elm St
Motor vehicle complaint on Washington St.			
9/3/21 10:30	21BA007490	Prisoner - Lodging/Releasing	Fourth St
Prisoner release Fourth St.			
9/3/21 9:16	21BA007489	Assist - Agency	Elm Street
Agency assist on Elm St.			
9/3/21 8:54	21BA007488	TRO/FRO Entry/Removal	Fourth St
TRO served on Spaulding Street			
9/3/21 8:39	21BA007487	Alarm - Security	N Main St
Alarm on Main Street			
9/3/21 5:57	21BA007486	Directed Patrol - Motor Vehicle	Washington Street
Directed patrol on Washington St.			
9/3/21 3:35	21BA007485	Noise	Pierre Motel
Noise, loud persons on North Main St.			
9/3/21 2:37	21BA007484	Assault - Simple	Spaulding St
9/3/21 1:32	21BA007483	Suspicious Event	N Main St
C. W. went to a bank on North Main St to use the ATM. The C. W. advised he was concerned about walking him, because he saw a car parked on the street with two persons inside.			
9/3/21 0:27	21BA007482	Trespass	Playground 2000
Trespass at Playground 2000.			
9/2/21 23:59	21BA007481	Noise	Hill St
Report of noise disturbance on Hill Street.			
9/2/21 22:54	21BA007480	Prisoner	Fourth St
9/2/21 21:59	21BA007479	Supervisory Duties - Case review	Fourth St
Supervisory Duties- Case Review			
9/2/21 21:12	21BA007478	Traffic Stop	Vine St
Traffic stop on Vine Street.			
9/2/21 20:47	21BA007477	Accident - LSA	Second St
Leaving the scene of an accident on Second Street.			
9/2/21 20:30	21BA007476	Fire - Rescue / MV Accident	S Main St #
Traffic accident on South Main Street.			
9/2/21 20:10	21BA007475	Traffic Stop	VT Rt 62 / Berlin St
Traffic stop on VT-62.			

Media Log Report

Rev.01/26/12

From: 09/02/2021 6:14

To: 09/09/2021 6:56

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 Barre City Police Department			
9/2/21 20:01	21BA007474	Directed Patrol - Motor Vehicle	Merchant St
Directed Patrol on Merchant Street			
9/2/21 20:00	21BA007473	Directed Patrol - Motor Vehicle	VT Rt 62 / Berlin St
Directed Patrol on VT-62.			
9/2/21 17:57	21BA007472	Welfare Check	Laurel Street
Driving Under the Influence on Seminary Street			
9/2/21 17:53	21BA007471	Assist - Agency	Metro Way
Agency assist to Barre Probation and Parole.			
9/2/21 16:46	21BA007470	Assault - Simple	Ossola Pl
Simple Assault on Ossola Place			
9/2/21 16:39	21BA007469	Welfare Check	Ayers St
Overdose on Ayers Street			
9/2/21 13:24	21BA007468	Assist - Public	Cottage St
9/2/21 13:18	21BA007467	Suspicious Event	High Holborn St
Suspicious event on High Holborn.			
9/2/21 12:57	21BA007466	Suspicious Event	Cottage St
Suspicious Event on Cottage Street			
9/2/21 12:35	21BA007465	Assist - Public	Eastern Ave
Public Assist on Eastern Ave			
9/2/21 12:31	21BA007464	Accident - Non Reportable	N Main St
Motor vehicle accident in Jiffy Mart parking lot.			
9/2/21 12:21	21BA007463	Assist - Agency	North Main St
Agency Assist Fourth Street			
9/2/21 11:31	21BA007462	Assault - Simple	N Main St
Report of an assault on Main Street.			
9/2/21 10:35	21BA007460	Threats/Harassment	Prospect St
Mental health issues on Howard St.			
9/2/21 9:17	21BA007459	Assist - Public	Good Samaritan
Public Assist on Main Street			
9/2/21 9:10	21BA007458	Property - Found	D
Firearm located			
9/2/21 8:24	21BA007457	Assist - Public	
Public assist Summer St.			
9/2/21 6:14	21BA007456	Directed Patrol - Motor Vehicle	N Main St
Directed patrol on North Main St.			
<hr/>			
Total Incidents		262	

BARRE

Copy of Departmental Activity Report

Current Period: 08/29/21 to 09/04/21, Prior Period: 08/22/21 to 08/28/21

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Dispatch/Remote Station Incidents*				
EMS Incidents	0	0.00	0	0.00
NFIRS Incidents	0	0.00	0	0.00
	0	0.00	0	0.00
Fire Alarm Situations				
Citizen complaint	1	0.84	0	0.00
Dispatched and cancelled en route	1	0.46	1	0.68
Electrical wiring/equipment problem	1	0.96	0	0.00
Emergency medical service (EMS) Incident	34	61.18	35	64.82
Extrication, rescue	0	0.00	1	0.76
False alarm and false call, Other	1	0.70	0	0.00
Public service assistance	1	0.66	1	0.18
Rescue or EMS standby	1	3.25	0	0.00
Rescue, emergency medical call (EMS), other	1	0.20	0	0.00
Smoke, odor problem	2	2.68	0	0.00
Structure Fire	2	19.08	0	0.00
System or detector malfunction	2	1.69	2	1.98
Unauthorized burning	0	0.00	1	0.50
Unintentional system/detector operation (no fire)	1	1.15	3	6.26
Wrong location, no emergency found	1	1.38	0	0.00
	49	94.23	44	75.18
Hydrant Activities				
Flow Tests	0	0.00	0	0.00
Inspections	0	0.00	0	0.00
	0	0.00	0	0.00
Non-Incident Activities				
A 3 - OUT OF SERVICE	0	0.00	1	8.50
COMP TIME USED	1	5.50	1	10.00
DAY SHIFT COVERAGE	1	5.50	1	12.00
FD VEHICLE FUELING - DIESEL	5	0.40	0	0.00
FIRE ALARM TEST WITH ACTIVATION	0	0.00	1	0.08
ON DUTY	24	561.50	25	578.00

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

BARRE

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Current Period: 08/29/21 to 09/04/21, Prior Period: 08/22/21 to 08/28/21

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Non-Incident Activities				
PRE PLAN INSPECTION	6	2.25	0	0.00
SICK TIME USED	3	72.00	1	24.00
VACATION USED	2	33.00	3	60.00
	42	680.15	33	692.58
Occupancy Inspections/Activities				
ALARM TESTING/MAINTENANCE	1	1.00	2	0.00
FIRE ALARM MAINTENANCE	1	0.00	0	0.00
	2	1.00	2	0.00
Training				
BUILDING WALK THROUGH	6	4.50	8	11.00
CONFINED SPACE	1	1.00	17	37.00
PRE PLAN	8	6.00	0	0.00
TRUCK 30 WATER WAY OPERATIONS / PUMPING	3	3.00	0	0.00
VACCUM SPLINTING	4	4.00	0	0.00
	22	18.50	25	48.00

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